



Virtual Meeting with the Task Force on Departments and Chairs

The Office of the Provost and Senior Vice President for Academic Affairs is pleased to announce the Task Force on Departments and Chairs.

This Task Force was charged on November 15, 2021, by Provost and Senior Vice President for Academic Affairs David S. Birdsell, Ph.D., to make recommendations on a number of items including:

- the structure and organization of departments and/or schools
- potential governance (for example, ARTP committee) challenges presented by the return to a department structure and how they should be addressed
- year-round management of departments, especially in cases where 12-month leadership is a condition of accreditation for some programs
- the responsibilities of a chairperson and whether there should be an assistant or associate chairperson
- types of training or mentoring that should be made available to assist chairpersons in achieving goals and outcomes

The [Task Force](#) is divided into [working groups](#) as they assess current structures at the University and evaluate best practices from peer institutions.

Kean USA faculty and staff are invited to [submit questions or provide feedback via this online form](#) as the Task Force continues its work.

A virtual meeting is scheduled for **Thursday, February 24 at 3:30 p.m. via Zoom** to further gather community feedback to inform the Task Force's recommendations to the Provost. To attend, [add this Zoom link](#) to your calendar and click the link to access the meeting when it begins.

A similar meeting will be scheduled for Wenzhou-Kean University at a later date.

Office of the Provost and Senior VP for Academic Affairs