

# Office of the **Registrar**



## **Registration Eligibility Group Schedule**

### **Undergraduate**

Degree seeking undergraduate students who have taken classes within the last three semesters are eligible for registration. If you have not been enrolled for three consecutive semesters, you are not eligible to register and must apply for readmission. Please view the **Re-Enrollment Admissions** information to get started.

Undergraduate Eligibility Groups:	Spring 2025	Winter 2025
Priority Registration Group*: Scholars (3.85 GPA and up); Athletes; Students with a disability**; Veterans	Tue., Oct. 29	Tue., Oct. 29
90 credits and above & continuing Fall 2024 Freshmen	Wed., Oct. 30	Wed., Oct. 30
75 credits and above	Thur., Oct. 31	Thur., Oct. 31
60 credits and above	Fri., Nov. 1	Fri., Nov. 1
30 credits and above	Mon., Nov. 4	Mon., Nov. 4
O credits and above	Wed., Nov. 6	Wed., Nov. 6
All students	Thur., Nov. 7 - Wed., Dec. 11	Thur., Nov. 7 - Wed., Dec. 4
Late Registration - All students***	Thur., Dec. 12 - Sun., Jan. 12	Thur., Dec. 5 - Sun., Dec. 22
Add/drop***	Mon., Jan. 13 - Tue., Jan. 21	Mon., Dec. 23
All Other Undergraduate Eligibility Groups:		
New Winter/Spring 2025 Freshmen & Transfers	Fri., Nov. 8 - Tue., Jan. 21	Fri., Nov. 8 - Mon., Dec. 23
New Winter/Spring 2025 Readmitted Students	Fri., Nov. 8 - Tue., Jan. 21	Fri., Nov. 8 - Mon., Dec. 23
Non-Matriculated Undergraduate Students	Fri., Nov. 8 - Tue., Jan. 21	Fri., Nov. 8 - Mon., Dec. 23

#### Graduate

Degree seeking graduate students who have taken classes within the last three semesters are eligible for registration. If you have not been enrolled for three consecutive semesters, but no more than six semesters, you are not eligible to register and must apply for readmission/reactivation. Graduate students not enrolled for six or more semesters must reapply for admission. Please view the **Re-Enrollment Admissions** information to get started.

Graduate Eligibility Groups:	Spring 2025	Winter 2025
Graduate Continuing Students	Tue., Oct. 29 - Wed., Dec. 11	Tue., Oct. 29 - Wed., Dec. 4
Late Registration - Graduate Continuing Students***	Thur., Dec. 12 - Tue. Jan. 21	Thur., Dec. 5 - Mon., Dec. 23
Add/drop***	Mon., Jan. 13 - Tue., Jan. 21	Mon., Dec. 23
All Other Graduate Eligibility Groups:		
New Winter/Spring 2025 Graduate Students	Thur., Oct. 31 - Tue., Jan. 21	Thur., Oct. 31 - Mon., Dec. 23
New Winter/Spring 2025 Readmitted / Reactivated Graduate Students	Fri., Nov. 1 - Tue., Jan. 21	Thur., Oct. 31 - Mon., Dec. 23
Non-Matriculated Graduate Students	Fri., Nov. 8 - Tue., Jan. 21	Fri., Nov. 8 - Mon., Dec. 23
Special Programs (If Space is Available)	Spring 2025	Winter 2025
Senior Citizens****	Tue., Jan. 21	Mon., Dec. 23
NJ-Tuition Benefit for Unemployed Persons****	Tue., Jan. 21	Mon., Dec. 23

#### All students should seek academic advisement and must resolve any outstanding holds prior to registering.

#### Registration schedule is subject to change. Students are encouraged to regularly visit www.kean.edu/register for updates.

\*Priority registration status is designated as of October 14. Students whose status changes after October 14 must have their designation updated by providing valid documentation to the Office of the Registrar at regme@kean.edu.

\*\*Students with a disability who seek support services must be on file in the Office of Accessibility Services, Downs Hall Room 122 in order to register with priority access.

\*\*\*Students registering during the Late Registration period (after the published Payment Due Date) will be assessed a late registration fee of \$105.00. Newly admitted students who have been accepted by Kean University two weeks prior to the payment due date and thereafter are exempt from

this procedure. A Late Registration Fee will NOT be charged to students making course changes, including adding and dropping courses, after the published Payment Due Date.

\*\*\*\*Overload authorization will not be accepted for closed courses.

