



KEAN
UNIVERSITY
www.kean.edu
OFFICE OF THE REGISTRAR

REQUEST FOR STATEMENT OF COMPLETION OR UPON COMPLETION
(COURSEWORK HAS BEEN FULLILLED, IN PROGRESS OR DEGREE HAS NOT YET BEEN POSTED)

Student Name: _____

Kean ID#: _____ Date: _____

Anticipated Graduation Date: _____

FIRST MAJOR: _____

SECOND MAJOR: _____

CONTENT AREA: _____

MINOR/ COLLATERAL: _____

Please mail Statement of Completion to:

_____ Phone Number

_____ Email Address

_____ Pick Up

Signature Date

Note: The processing time for this document is 48 – 72 hours. Letters can also be emailed or picked up at the front counter.

***Please return completed form to Ms. Vera Hernandez