



KEAN UNIVERSITY

Office of the Registrar

REQUEST FOR STATEMENT OF COMPLETION OR UPON COMPLETION
(COURSEWORK HAS BEEN FULLFILLED, IN PROGRESS OR DEGREE HAS NOT YET BEEN POSTED)

Student Name: _____

Kean ID# _____ Date: _____

Anticipated Graduation Date: _____

First Major: _____

Second Major: _____

Content Area: _____

Minor/Collateral: _____

Please mail Statement of Completion to:

Phone Number

Email Address

Pick Up

Signature

Date

Note: The processing time for this document is 48-72 hours. Letters can also be emailed or picked up at the front counter.

***Please email completed form to regme@kean.edu