

University Planning Council
Kean University
Attendance

Day	Wednesday
Date	September 6, 2016
Time	1 pm
Room	K 127

- I. General Business: Welcome to Academic Year 2016-2017. The meeting was called to order at 1:10 PM with 19 UPC members present.
- II. Standing Committee Work
 - A. Annual Scorecard Standing Committee: We must complete draft of scorecard for piloting. At the October 2 General UPC meeting we will review the most current draft of the scorecard; President Farahi has made this a priority. Two names were added to the membership list for this standing committee.
 - B. General meetings in November and December will be devoted to completing the review of the 2013-2020 Strategic Plan. We will combine efforts with the MSCHE Periodic Review Report Committee to accomplish this. Pat Ippolito volunteered to serve as convener for this standing committee.
- III. Annual Closing the Loop
 - C. We will hold a special meeting of the UPC on October 19 for “closing the loop” based upon annual assessment reports. All unit assessment reports have been submitted; Division Reports are due September 30, 2016. UPC members will have access to the reports on September 30 for review, and on October 19, we will meet to prioritize the resource requests. Part of our General Meeting on October 2 will be devoted to our preparation for closing the loop.
- IV. Meeting was adjourned at 2 pm.
- V. Attendance:

<u>Division/Office</u>		<u>Name</u>	<u>Initials</u>
Chair	College of Humanities and Social Sciences	Suzanne Bousquet	X
President appt	Physical Ed, Recreation, & Health	Jessica Adams	X
VP Enrollment Management	Enrollment Management	Chad Austein	X
University Senate CHSS	Department of History/CHSS	Christopher Bellitto	X
KFT Pres	Chem. & Physics	James Castiglione	X
VP Operations	VP Operations	Philip Connelly	
<i>Ex Officio</i>	Office of Accreditation and Assessment	Susan DeMatteo	X
University Senate CBPM	Department of Criminal Justice	James Drylie	
University Senate CVPA	Theatre	Rachel Evans	X
Campus Planning	Campus Planning & Facilities	Tracie Feldman	X
CWA	Facilities & Campus Planning	Joe Gasparro	
VP Institutional Advancement	Kean University Foundation	Tonya Hall	X
President appt	Associate VP Academic Affairs Wenzhou Kean	Holger Henke	
President appt	Academic Affairs	Sophia Howlett	X

University Senate Chair	Elementary & Bilingual Education	Patrick Ippolito	X
University Senate NJSTEM	NJ Center for STEM	David Joiner	X
Board of Trustees Liaison	Office of the President	Audrey Kelly	
KUAFF Pres	Public Administration	Marie Krupinski	
President appt	Acting Associate VP, Kean Ocean	Steve Kubow	
University Senate COE	College of Education	Barbara Lee	X
VP Student Affairs	University Center	Kerrin Lyles	
VP Operations	Information Technology	Joseph Marinello	
University Senate NWGC	Counselor Education	Barry Mascari	X
VP Enrollment Management	Enrollment Management	Marsha McCarthy	
University Senate MGC	Michael Graves College	David Mohney	X
University Senate NAHS	Computer Science	Patricia Morreale	X
VP Student Affairs	VP Student Affairs	Janice Murray-Laury	

IFPTE Pres.	Facilities & Maintenance	Steve Pinto	
President apt.	Liberty Hall	Bill Schroh	X
<i>Ex Officio</i>	Institutional Research	Shiji Shen	X
VP Academic Affairs	Academic Affairs	Jeff Toney	
President appt	Special Council, Office of the President	Felice Vazquez	
VP Academic Affairs	Director, Kean Online	Corey Vigdor	X
PBA	Campus Police	Ana Zsak	X
Undergraduate Student		TBA	