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**Meeting Minutes – September 13, 2017**  
**Kean Hall, Room 127**

- Meeting called to order at 1:05
- Chair reported that UPC is waiting for additional appointments from other divisions so membership is not yet complete
- All members of the UPC gave introductions
- Overview of websites
- Overview of organizational structure of UPC
- Overview of assessment plan allocations, timelines and review process
- Division reports currently being gathered, due at the end of September
- When all reports are gather, a special meeting will be convened, deliberated and funding prioritizations and resource allocations
- Standing committees: Review of strategic plan, Kean Ocean strategic plan, WKU strategic plan
- Next year we will undertake a new strategic plan
- Discussion of scorecard
- New committee membership solicited
- QFI – updates and allocations currently posted on the website
- President also contributes and identifies his areas of focus
- Meeting schedule for the remainder of the semester shared
- Meeting adjourned at 1:36

*Respectfully submitted,*  
*Chad Austein, Vice-Chair*



### Attendance

<u>Division/Appt</u>	<u>Unit</u>	<u>Name</u>	<u>Attendance</u>
Chair	Academic Affairs	Suzanne Bousquet	X
Vice-Chair	Enrollment Management	Chad Austein	X
President appt	Physical Ed, Recreation, & Health	Jessica Adams	X
VP Administration and Finance	VP Administration and Finance	Andrew Brannen	X
KFT President	Chem. & Physics	James Castiglione	
VP Operations	Vice Chancellor Wenzhou Kean University	Philip Connelly	
Presidential Appointment	Academic Affairs	Paul Croft	X
Undergraduate Student	Student Affairs	Hailey Cruz	X
University Senate: CLA	School of General Studies	Leslie Dacosta	X
<i>Ex Officio</i>	Office of Accreditation and Assessment	Susan DeMatteo	X
University Senate CBPM	Department of Criminal Justice	James Drylie	X
University Senate CVPA	Theatre	Rachel Evans	
Facilities and Campus Planning	Facilities and Campus Planning	Kevin Garvey	X
CWA	Facilities & Campus Planning	Joe Gasparro	
University Senate Chair	Elementary & Bilingual Education	Patrick Ippolito	X
University Senate NJSTEM	NJ Center for STEM	David Joiner	
Kean University Foundation	Office of the President	Audrey Kelly	
President appt	Acting Associate VP, Kean Ocean	Steve Kubow	X



# KEAN

## University Planning Council

University Senate COE	College of Education	Barbara Lee	X
Facilities and Campus Planning appt.	Facilities and Campus Planning	Alonso Losada	X
University Senate NWGC	Counselor Education	Barry Mascari	X
VP Enrollment Management	Enrollment Management	Marsha McCarthy	X
University Relations Appt.	University Relations	Margaret McCorry	X
Academic Affairs Appt.	College of Liberal Arts	Jonathan Mercantini	X
University Senate MGC	Michael Graves College	David Mohney	X
VP Student Affairs	VP Student Affairs	Janice Murray-Laury	
IFPTE President	Facilities & Maintenance	Steve Pinto	
University Senate: CNAHS	Environmental and Life Sciences	Feng Qi	X
Administration and Finance Appt.	Compute and Information Services	Anthony Santora	X
President appt.	Liberty Hall	Bill Schroh	
KUAFF Appointment	Department of History	Steven Shaffer	
<i>Ex Officio</i>	Institutional Research	Shiji Shen	X
VP Academic Affairs	Academic Affairs	Jeff Toney	
President appt	Special Council, Office of the President	Felice Vazquez	
<i>Ex Officio</i>	Accreditation and Assessment	Karolina Wolfe	X
PBA	Campus Police	Ana Zsak	X