

Advising Overview

1. Login in to your KeanWise account

Welcome Guest!
KeanWise is available 24 hours per day, 7 days per week, unless otherwise indicated.

Welcome to KeanWISE!

Log In button is on the right of the screen

What can I do in KeanWISE?	What other information do I need?	Important Semester Information
Address Change	Seek Academic Advisement **required	When Can I Register? Winter and Spring 2021
Apply for Graduation **you must log into KeanWISE to apply	Register/Update for Campus Alert **required as part of Campus Safety Checklist	Academic Calendar
Emergency & Missing Student Contact Information	View your Course Syllabus *Requires Kean email and password	Add/Drop/Withdrawal Dates
Enrollment Verification	Check your email	Payment Due Date & Payment Options
View Financial Aid Status	Obtain your Student ID Cards **required as part of Campus Safety	View/Pay my Bill **required
Sign your Financial Obligation Agreement **required		
Grade Point Average by Term		

2. Select Academic Planning to access the module.

Faculty Information

- [Search for Course Sections - Self Service](#)
- [Class Schedule](#)
- [My Advisees](#)
- [Class Roster](#)
- [Final Grading](#)
- [Acceptable Grades on Web](#)
- [Grading Instructions](#)
- [Never Attended Student Tracking](#)
- [Office Hour](#)
- [Student Petition](#)
- [Override Closed Sections](#)
- [Academic Planning](#)
- [Faculty Advise](#)
- [Academic Early Alerts\(WKU\)](#)

3. Assigned Advisees will be listed on this page. If you have no advisees assigned, you can search by student ID# or name. Select the student's record to work with by selecting "View Details" next to the student's name.

KEAN UNIVERSITY

rutgonza Sign out Help

Daily Work · Advising · Home

Which student do you want to work with?
Find a student by searching or selecting below.

Student

	Name	Review Requested	Assigned Advisee	ID	Program(s)	Date of last advisement	Advisor(s)	
	Olaya, Ricardo			1062369	BS.GLOBAL BUSINESS	Last advising date: N/A	Advisor(s): Veysel Yucetepe Ruth Gonzalez	<input type="button" value="View Details"/>
	Test, Testchad			0933530	BS.ACCOUNTING	Last advising date: 10/29/2020	Advisor(s): Ruth Gonzalez	<input type="button" value="View Details"/>

4. The Course Plan tab displays the student's semester schedule as a list or the calendar view. Use the arrows to move from one semester to another.

Advisee Details

[Back to Advisees](#)

Program(s):
BS.ACCOUNTING

Advisor(s):
Ruth Gonzalez

Test, Testchad
Student ID: 0933530
testi@kean.edu

Last advised on 10/29/2020 by Gonzalez, Ruth
Course Plan last reviewed on 11/12/2020 by Gonzalez, Ruth

Notifications 0

Course Plan Timeline Progress Course Catalog Notes Plan Archive Test Scores Unofficial Transcript Grades Petitions & Wai

< > Fall 2019 +

Planned: 0 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

List Calendar

<input checked="" type="checkbox"/>	Approval	Course	Credits	Instructor	Time	Location
<input type="checkbox"/>		BIO*1300: GENERAL BIOLOGY I ✓ Completed	4 Credits	No Section Selected	No Section Selected	No Section Selected

5. The Timeline displays:

- Planned, In Progress and completed courses by semester.
- Completed semesters will display final grades and semester GPA
- Courses can be moved from one semester to another by clicking and dragging the course to the desired semester
- Additional terms can be added with the "Add a Term" button

Add a Term

Term	Progress	Enrolled Credits	GPA
Fall 2018	<ul style="list-style-type: none"> ENG*1300-02: COMPOSITION FOR ELL 1 (U) ESL*0203-03: CONVERSATION II (P) ESL*0506-02: FUNDAMENTALS OF ESL GRAMMAR (P) HIST*1062-S1: WORLDS OF HISTORY (A) MATH*1044-02: PRE CALC FOR BUSINESS (C) SPAN*2101: INTERMEDIATE SPANISH (U, C, B, E) 	18	3.000
Spring 2019	<ul style="list-style-type: none"> ACCT*2200-03: PRINCIPLES OF ACCOUNTING I (B, G, I) BIO*1000-S1: PRINCIPLES OF BIOLOGY (B+) ECO*1020-03: PRINCIPLES OF ECONOMICS I (A-) ENG*1300-04: COMPOSITION FOR ELL 1 (P) 	16	3.420
Fall 2020			
Spring 2021			

6. The Progress tab:

- The colored bars: represent the progress that a student has made towards completing their major.
- A breakdown by categories of the courses that are required to complete the major
- Course Statuses: identified by different colors, completed or In Progress courses will display in green, Planned courses in tan and courses Not Started in red
- The “Expand All” option will display the details in all sections that have been completed
- Individual sections can also be collapsed or expanded by selecting the “hide details” or “show details” in the desired section
- Clicking on a course number will open the course catalog where you will find additional course details
- Clicking on the “search” button in a section will open the course catalog and display all courses in that section

Course Plan **Timeline** Progress Course Catalog Notes Plan Archive Test Scores Unofficial Transcript Grades Petitions & Waivers Graduation Application

BS.ACCOUNTING (1 of 1 programs) View a New Program Load Sample Course Plan

At a Glance Print

Cumulative GPA:	(2,500 required)
Institution GPA:	(2,500 required)
Degree:	Bachelor of Science
Majors:	ACCOUNTING
Departments:	ACCOUNTING
Catalog:	2020
Anticipated Completion Date:	1/11/2022

Description

Program Notes [Show Program Notes](#)

Requirements **Expand All**

GE Foundation Requirements 13 S.H.

Complete all of the following items. 0 of 5 Completed. [Hide Details](#)

A. GE*1000/3000

Successfully complete GE*1000 or GE*3000. Note: All undergraduate students must satisfy this University Requirement for Graduation by successfully completing one of the following courses at Kean University: GE*1000 Transition to Kean (all freshmen and transfers entering with 0-29 credits) -or- GE*3000 Transfer Transitions (transfers entering with 30 credits or more).

Complete all of the following items. 0 of 1 Completed. [Hide Details](#)

Progress

Program Completion must be verified by the Registrar.

Total Credits	15	74	89 of 120
Total Credits from this School		74	74 of 31

A. Major Required 31 SH

Successfully complete all major courses with a grade of "C" or higher.

Complete all of the following items. ▲ 0 of 1 Completed. [Hide Details](#)

▲ 4 of 10 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
✓ Completed	ACCT*2210 PRINCIPLES OF ACCOUNTING II	B	18/SP	3
✓ Completed	BLAW*2051 BUSINESS LAW I	C+	18/SP	3
✓ Completed	MKT*2500 PRINCIPLES OF MARKETING	B-	18/SP	3
🔄 In-Progress	MGS*2150 BUSINESS STATISTICS & APPLIC.		18/FA	4
🔄 In-Progress	FIN*3310 MGT OF CORPORATE FINANCE I		18/FA	3
🔄 In-Progress	MGS*2030 PRINCIPLES OF MANAGEMENT		19/SP	3
✓ Completed	ACCT*2200 PRINCIPLES OF ACCOUNTING I	A-	17/FA	3
🕒 Planned	MGS-3040 MANAGEMENT INFORMATION SYSTEMS		19/SP	3
🚫 Not Started	MGS-3520 BUS ETHICS AND SOC RES			
🚫 Not Started	MGS-4010 OPERATIONS MANAGEMENT			

7. The Course Catalog tab, is used to do a course search by subject

Search for Courses and Course Sections

Subject Search **Advanced Search**

Search for a course subject:

- [ACCOUNTING](#)
- [AMERICAN SIGN LANGUAGE](#)
- [ANTHROPOLOGY](#)
- [ARCHITECTURE](#)
- [ASIAN STUDIES](#)
- [ASTRONOMY \(ASTR\)](#)
- [ATHLETIC TRAINING](#)

Advanced Search allows for a more detailed course search by selecting additional criteria such as location, days of the week, etc.

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Subject Search **Advanced Search**

Catalog Advanced Search

Results View

Catalog Listing Section Listing

Term: Meeting Start Date: Meeting End Date:

Courses And Sections

<input type="text" value="Subject"/>	<input type="text" value="Course number"/>	<input type="text" value="Section"/>
<input type="text" value="Subject"/>	<input type="text" value="Course number"/>	<input type="text" value="Section"/>
<input type="text" value="Subject"/>	<input type="text" value="Course number"/>	<input type="text" value="Section"/>

[+ Add More...](#)

Days Of Week

Sunday Monday Tuesday Wednesday

Thursday Friday Saturday

Location

8. The Notes tab allows advisors to make notes regarding the student and read a note that the student may have sent. A history of each note is stored and cannot be deleted. A system generated email will be sent to the Advisor when a student submits a note to their advisor.

Course Plan Timeline Progress Course Catalog **Notes** Plan Archive Test Scores Unofficial Transcript Grades Petitions & Waivers Graduation Application

Compose a Note

[Save Note](#)

View Note History

Please provide me with your availability so we can set up a meeting time.
Gonzalez, Ruth on 11/12/2020 at 3:25 PM

9. The Plan Archive tab: allows advisors to save a copy of a student’s academic plan. A PDF copy is created and saved and can be accessed when needed. Archived academic plans do not automatically update when changes are made. The revised copy can be archived for the most current version.

Course Plan Timeline Progress Course Catalog Notes **Plan Archive** Test Scores Unofficial Transcript Grades Petitions & Waivers Graduation Application

This plan has not been archived. Select the Review Complete button to archive a plan.

10. The Test Scores tab will display any scores for any tests that the student may have taken such as Placement tests, CLEP, etc.

Admission Tests

No tests of this type have been recorded.

Placement Tests

Test	Date Taken	Score	Percentile	Status	Status Date
CPT Elem Alg (12/FA & later)	7/19/2017	21 of 120		✓ Accepted	7/19/2017
Esl Placement Test (ge 02/FA)	7/19/2017	1 of 1		✓ Accepted	7/19/2017

Other Tests

Test	Date Taken	Score	Percentile	Status	Status Date
CLEP SPANISH COLLEGE LEVEL I	12/1/2018	73			

11. The Unofficial transcript tab contains a PDF copy of the student’s unofficial transcript

Course Plan Timeline Progress Course Catalog Notes Plan Archive Test Scores **Unofficial Transcript** Grades Petitions & Waivers Graduation Application

These documents are unofficial and should not replace the official signed and sealed transcript provided by the registrar.

Unofficial Transcript

12. The Grades tab contains a breakdown of final grades by semester

Course Plan Timeline Progress Course Catalog Notes Plan Archive Test Scores Unofficial Transcript **Grades** Petitions & Waivers Graduation Application

Spring 2019 (1/22/2019-5/15/2019) Term GPA: 3.420			
Fall 2018 (9/4/2018-12/21/2018) Term GPA: 3.000			
Course Section	Title	Credits	Final Grade
ENG*1300-02 9/4/2018 - 12/21/2018	COMPOSITION FOR ELL 1	6	U
ESL*0203-03 9/4/2018 - 12/21/2018	CONVERSATION II	3	P
ESL*0506-02 9/4/2018 - 12/21/2018	FUNDAMENTALS OF ESL GRAMMAR	3	P
HIST*1062-S1 9/4/2018 - 12/21/2018	WORLDS OF HISTORY	3	A
MATH*1044-02 9/4/2018 - 12/21/2018	PRE CALC FOR BUSINESS	3	C
Spring 2018 (1/16/2018-5/12/2018) Term GPA: 3.343			
Fall 2017 (9/5/2017-12/22/2017) Term GPA: 3.700			

13. The Petitions and Wavers tab displays any course petitions, course waivers, or requisite waivers that have been approved for the student.

Course Plan Timeline Progress Course Catalog Notes Plan Archive Test Scores Unofficial Transcript Grades **Petitions & Waivers** Graduation Application

Student Petition(s)

Course	Section	Term/Period	Status	Updated On	Reason
ESL-0105	01	Fall 2017	OVERRIDE CLOSED SECTION	7/31/2017 6:27:52 PM	
GE-1000	L4	Fall 2017	APPROVED	9/1/2017 4:07:18 PM	
GE-1000	S1	Spring 2018	APPROVED	11/28/2017 11:04:13 AM	
MATH-0901	S1	Fall 2017	APPROVED	9/1/2017 4:07:18 PM	
PHIL-1100	S1	Fall 2017	APPROVED	9/1/2017 4:07:18 PM	


Faculty Consent(s)

Course	Section	Term/Period	Status	Updated On	Reason
ESL-0105	01	Fall 2017	OVERRIDE CLOSED SECTION	7/31/2017 6:27:52 PM	
GE-1000	L4	Fall 2017	APPROVED	9/1/2017 4:07:18 PM	
GE-1000	S1	Spring 2018	APPROVED	11/28/2017 11:04:13 AM	
MATH-0901	S1	Fall 2017	APPROVED	9/1/2017 4:07:18 PM	
PHIL-1100	S1	Fall 2017	APPROVED	9/1/2017 4:07:18 PM	

Requisite Waiver(s)
No existing waivers

14. The Graduation Application tab displays any graduation applications that have been submitted by the student.

Course Plan Timeline Progress Course Catalog Notes Plan Archive Test Scores Unofficial Transcript Grades Petitions & Waivers **Graduation Application**

 Advisee currently does not have any graduation applications.