



University Assessment Committee (UAC)

Meeting #2 Minutes 10/19/2020

(NOTE: Meeting delayed 10 minutes due to technical issues of Google Meet scheduling.)

1- Approval of Minutes 10/09/20.

JN asked for approval of previous meeting minutes. JN requested that a clarification to the minutes regarding the PowerPoint distribution; JN intended her comments to only be not to develop content of the PowerPoint but rather to share the content of the PowerPoint.

SA motions to approve Minutes.

JH seconds.

All in favor vote 6-0 YES to APPROVE with the above clarification.

2- Introduction of all Committee Members

(Name, Program, *"One thing you are grateful for"*)

All present introduce themselves and are grateful for the continuing safety of our families and our colleagues. JN wishes for all a collegial experience working together on the committee.

3- Assessment Plans

- JN invites MA to address questions regarding Assessment Plans as provided to the Committee for review and invites Committee members to offer their own questions and comments.

JN inquired of Holocaust Studies if it had utilized SLOs in their assessment plan. MA offered that it was recently updated and now was uploaded.

- JN inquired if, like Arch. Studies, the use of capstone courses (similar to Sociology) is discouraged and MA answered capstones are not discouraged but additional measurements are encouraged.

Overall the goal is the quality and utilization of assessment results to improve student outcomes. The quality of the rubric and plan will enhance the quality of the program.

- Blackboard is thought to be a vehicle for holding sources of SLO data (course assignments, etc., whatever is the assessment sample), but uploading the assessment rubric to BB is not yet optimal, so this is being evaluated. JN requested that perhaps Assessment Coord. Needed to be notified of this, to avoid any confusion in the use of BB for this purpose.



- KN states he is the newly appointed Program & Assessment Coordinator for his program. He asks about the origin of the program/department SLO's (whose decision) and what is to be Assessed. MA answers that it is up to the Faculty of that program to decide. MU offers that it is a linear process of program selecting the course and the course holds the assignment to be sampled. MA stresses the importance of developing a culture of "sampling" at Kean that makes pertinent choices of available data selectively.
- RI offers that sometimes there is a danger of faculty fearing that Assessment is being used to assess faculty performance. SA offers that at her at her previous institution there was a random sampling among five faculty members, a way of "de-identifying" the data. MA states that Assessment is only interested in quality of program not in identifying specific faculty and their teaching successes and the removal of any biases that might interfere with clearly derived outcomes. Assessment is not to penalize; it is simply to measure.
- SA asks if Multiple Choice questions are desirable to use for an assessment rubric. MA states that they are OK to use, as long as they are enhanced with additional data.
- RI offers that some accrediting bodies have very prescriptive guidelines, even offering programs, specific SLOs and sample rubrics to follow.
- SA states that certain GE rubric can be applicable to programs and offer a template for guidance on certain outcomes to measure. JN offers that measuring Critical Thinking is a large component of Sociology and its program and this is a GE rubric that can offer guidance.
- JN ask MA if a Final Paper as a direct measure is acceptable in this regard. MA offers that it is, and can elaborate in a further discussion with JN.

(SA excuses herself from meeting due to teaching duties and will inquire of JN of last discussion items.)

4- Review University Assessment Committee Charge (link below)

(Creation of subcommittee to report back to the committee)

- Jn proposes three motions:

First Motion: To create a two-person subcommittee to review the UACC and report recommendations.

Second Motion: To request MA develop a list additional member for the Assessment Committee.

Third Motion: To review various proposed platforms for Assessment management Software and report back to the committee with various recommendations.

RI makes a motion to vote on Second Motion.

CK second Motion.

All in favor. Vote is 6-0 YES. Motion carries.



CK suggests tabling **Motion One** and **Motion Three** until the time that a fuller representation of membership can be achieved by the approval of **Motion Two**. JN and committee members concur and these two motions are tabled until the next meeting.

5- Adjournment

No further business is discussed, and meeting is adjourned at 4:28pm.

Respectfully Submitted:
Craig Konyk, Secretary UAC

ADDITIONAL DOCUMENTS FOR RECORD:

[Assessment Committee Charges](#)
(link)

KEAN UNIVERSITY



2020-2021 University Senate Assessment Committee Roster:

Column1	Column2	Column3	Column4	Column5	Column6	Column7
Assessment Committee						
College	Name	Email	School/Dept	Term Begins	Term Ends	Chair
College of BPM	Sucheta Ahlawat	sahlawat@kean.edu	Management and Marketing	May 2020	May 2022	
College of BPM						
College of ED						
College of ED						
College of LA	Julia Nevarez	jnevarez@kean.edu	Social Science	May 2020	May 2022	X
College of LA						
College of NAHS						
College of NAHS	Kikombo Ngoy	kngoy@kean.edu	Environmental & Life Sciences	May 2019	May 2021	
School of VPA	Julie Harris	jharris@kean.edu	Fine Arts	May 2019	May 2021	
School of VPA						
M. Graves College	Craig Konyk	konykc@kean.edu	Architecture	May 2019	May 2021	
M. Graves College						
NJCSTM						
NJCSTM						
NW Grad College						
NW Grad College	Rafael Inoa	rafaeli@kean.edu	Educational Leadership	May 2019	May 2021	
Appointed, Non-Voting						
Assessment	Mukul Acharya	macharya@kean.edu	Office of Assessment & Accreditation			
Prof Staff						
Comp Services						
Student Affairs						
KFT	David Barber	dabarber@kean.edu	Fine Arts	September 2020	May 2021	
Student Org						

KEAN
UNIVERSITY



Graduate and Part-Time Students					
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University Assessment Committee Attendance
10/19/20

College	Name	Attendance
HSS		
HSS	Julia Nevarez (Chair)	?✓
Education		
Education	Rafael Inoa	?✓
NAHS		
NAHS	Kikombo Ngoy	?✓
CLA		
CLA	David Barber	NO
	Julie Harris	?✓
NJCSTM		
NJCSTM		
M. Graves College		
M. Graves College	Craig Konyk (Sec.)	?✓
CBPM		
CBPM	Sucheta Ahlawat	?✓
NW Grad. College		
NW Grad. College		
Professional Staff		
Professional Staff		
Professional Staff		
	Mukul Acharya (OAA Rep)	?✓
Non-Voting	(KFT Rep)	
	(Senate Rep.)	
	(Executive Director, General Studies)	
	(Library)	