

WKU Committee Meeting 10/12/21 @ 7:30 p.m. EST

| Agenda: | Members: |
|-----------------------------|------------------------|
| Create/Amend Charges | Allison Edgley KeanUSA |
| Select Chair and Vice Chair | Marshall Hayes KeanUSA |
| | Toby Michelena WKU |
| | Kristie Reilly KeanUSA |

Minutes:

The meeting began at 7:32 p.m.

The committee introduced themselves and discussed the agenda.

The charges were addressed first. Allison used suggestions from the GE charges to create a foundation and the committee modified accordingly to incorporate ways to build a stronger bridge between KeanUSA and WKU.

Toby suggested adding a charge related to increasing interaction between academics and administration at both WKU and KeanUSA to ensure everyone is moving in the same direction.

Marshall suggested exploring how we can be more cohesive by getting more support from administration to make sure we are connected virtually and using collaborative platforms to include administrators, staff, faculty, and student.

All members agreed that these were important and shared experiences of perceived disconnections among departments.

Kristie suggested finding better ways to facilitate professional development and mentorship initiatives between campuses.

Lastly, Toby suggested that we find ways to bring more attention to the recruitment and admissions process to create more procedural consistencies.

All members agreed to the additional charges and that a chain of command/roles list be created so contacts within the network and between campuses could be easily identified for more efficient communication.

At 8:11 p.m. the nominations for Chair and Vice Chair opened.

Kristie suggested there be one KeanUSA member and one WKU member. She then nominated Allison for Chair and Toby for Vice Chair. Marshall seconded the nomination and both Allison and Toby accepted the positions.

Before concluding the meeting, it was discussed that more faculty should be brought on to the committee so there is more representation from WKU as well as other departments. That was agreed and will be suggested to Craig Donovan and the University Senate.

The meeting concluded at 8:20 p.m.