

# University Planning Council

## **Kean University**

### **Minutes**

Day	Wednesday
Date	May 7, 2014
Time	1 pm
Room	Kean Hall 127

- I. Announcements by Dr. Bousquet
  - April Minutes to be distributed, please provide any feedback
  
- II. Subcommittee Update
  - Standing committees need to schedule meetings to move forward
  - Strategic Plan, Assessment, Scorecard committees
  - Tentative list and sign-up sheet
  
- III. Quality First Initiatives
  - Thirteen proposals received
  - Qualtrics survey used previously
  - QFI Ratings Form distributed
  - Folder shared on Google drive
  - When reviewing, you can open two windows -- Qualtrics and Google drive
  - Read proposals and do an initial evaluation prior to meeting
  - Anticipate a two-hour meeting for deliberation
  - Reorder the proposals so we spend the most time on the more likely proposals
  - Qualtrics QFI ratings will be used to rank the top proposals
  - Meeting would then focus on top proposals

#### President

- Discussion regarding Star Ledger article and Merck property
- Responsibility to investigate the property and if there are any environmental issues
- Property surrounds Kean campus on three sides
- If developed in a way unbeneficial to the University
- University has not made a decision to purchase the property
- In best interest of University to investigate

- Understand township's concern regarding property taxes

IV. Attendance

		<b>Name</b>	<b>Initial</b>
Chair	College of Humanities and Social Sciences	Suzanne Bousquet	X
Vice Chair	Academic Affairs	Joy Moskovitz	X
	College of Visual and Performing Arts	George Arasimowicz	
	Middle and Secondary Ed/ COE	Linda Cahir	
KFT Pres	Chem. & Physics	James Castiglione	X
	Graduate Part Time Student Council	Ana Claro	
Vice President	Operations	Philip Connelly	
	ORSP	Joseph Cronin	X
	College of Business and Public Management	James Drylie	
	Campus Planning & Facilities	Phyllis Duke	X
	Campus Planning & Facilities	Tracie Feldman	X
	Library	Kimberly Fraone	
	History; Liberty Hall	Terry Golway	
KUAFF Pres	Phys. Ed, Rec. & Health	Kathleen Henderson	
	Associate V.P. Academic Affairs	Sophia Howlett	X
Senate Chair	Elementary & Bi Lingual Education	Patrick Ippolito	

	Media and Publications	Audrey Kelly	X
<i>Ex Officio</i>	Office of Accreditation and Assessment	Ian Klein	X

	Acting Associate V.P. Kean Ocean	Steve Kubow	X
	University Center	Kerrin Lyles	X
	Information Technology	Joseph Marinello	X
	Counselor Education	Barry Mascari	X
	College of Natural, Applied, and Health Sciences/ Comp Sci	Patricia Morreale	X
Vice President	Student Affairs	Janice Murray-Laury	
	Facilities & Maintenance	Steven Pinto	
IFPTE Pres.	Facilities & Maintenance	Andrew Rettberg	
	University Relations	Katherine Roba	X
<i>Ex Officio</i>	Institutional Research	Shiji Shen	
	Campus Police	Adam Shubsda	
Vice President	Academic Affairs	Jeff Toney	
	Undergraduate Student	TBA	
	Office of the President	Felice Vazquez	
	Institutional Advancement	Carla Willis	X
	Global MBA/NWGC	Veysel Yucetepe	X
	English/CHSS	Maria Zamora	X

Guests: Wenjun Chi, Office of Accreditation and Assessment  
Susan DeMatteo, Office of Accreditation and Assessment