



University Assessment Committee (UAC)

Meeting #7 MINUTES – 3/15/21

1- Approval of Minutes 2/25/21.

- JN asks if there is a motion to approve the Minutes of the previous UAC Meeting.
- RN Motions to Approve
- KN Seconds Motion to Approve
- **VOTE: 8-0 to Approve.**

2- Update on Panel development:

Panel 1: Demystifying Assessment: University-Wide Best Assessment Practices - Friday, March 19 @ 2pm – Confirmed)

Panel 2: Using Assessment Results for Continuous Improvement and Innovation - Friday, April 16 @ 2pm

Panel 3: Diversity, Equity and Inclusion Based Assessment - Friday, May 21 @ 2pm- Pending Confirmation

- JN asks if the April 16th date will be fine for Panel 2 members. JNorwood + RN state that it will be.

- MA cautions about eh May 21st date and potential furlough for faculty. The Committee decides to wait and see what dates the furlough will be and discuss at next meeting in April.

- JN invites discussion from each panelist of ideas for their topic. Various ideas of topics surrounding the DEI issues for Panel 3 are explored and shared. JN feels that this will make a lively and open interaction for each of the panels. JN requests Power Point presentation one week prior to the Panel dates to ensure smooth set up for each event. MA offered helpful documentation which is linked here:

- Diversity, Equity and Inclusion resources:
[Diversity Equity and Inclusion Resources](#) ((if prompted, please sign in to or sign up for [your Kean Office 365 account](#))

The following document might be the most comprehensive of all:

[diversity, equity, and inclusion - Self-Assessment Rubric For the Institutionalization of Diversity, Equity, and Inclusion in Higher Education.pdf](#)

4- Assessment Management System Vendor Selection/ Discussion of Scores/ Final Decision.

The AMS vendors are being vetted and the University has invited comment form various stakeholders. JN notes that this is a positive development and MA agrees.



- 5- **Assessment Plan Rubric** – Modifications, approval – **Pending [NOT DISCUSSED]**
- 6- **Update on Workshop for Data Extraction Using Blackboard** – Mukul Ankara – **Pending**
MA relayed that there is an ongoing discussion about Blackboard and alternate vendors, with the Senate Committee and University investigating options.
- 7- **Update on “Assessment of Assessment:”**
- MA recommended and has set up at the request of the UAC 15 Annual Assessment Reports from 2019/2020 on a Share Drive. Each Committee member will review 5 reports; thus each report will be peer reviewed by 3 committee members. Below is the information on this:

Norming of the assessment report rubric by reviewing 2019-2020 annual assessment report:

- Please (1) download the rubric, (2) review each of the reports, (3) save the completed rubric for each report, and (4) email all completed rubrics to Mukul
- The rubric can be found here ([Academic Program Annual Assessment Plan & Report Rubric](#))
- There report is accessible from here:
(https://drive.google.com/drive/folders/1zt4LnB_C_wr3vkBoNOAeHv_GnE12vdWt?usp=sharing)
- **Email the completed rubrics to Mukul by March 26, 2021**

Reviewer and Reports

Carisa R Davis

CLA_2019-2020_General_Education_Academic_Assessment_Report.docx
NWGC_2019-2020_Nursing_Educational_Leadership_Academic_Assessment_Report.docx
NWGC_2019-2020_Speech_Lang_Pathology_MA_Academic_Assessment_Report.pdf
NWGC_KUSN_2019-2020_RN_to_BSN_Academic_Report.docx
MGC_2019-2020_Architectual_Studies_MArch_Annual_Assessment_Report.pdf

Craig Konyk

CLA_2019-2020_Sociology_BA_Academic_Assessment_Report.docx
COE_2019-2020_Community_Health_Education_BS_Academic_Assessment_Report.pdf
COE_2019-2020_Special_Education_MA_Post_MA_Applied_Behavioral_Analysis_Academic_Assessment_Report.pdf
CSMT_SESS_2019-2020_Sustainability_Science_BS_Academic_Report.docx
CSMT_SMS_2019-2020_Mathematics_BA_Academic_Assessment_Report.pdf



David Barber

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Josephine Norward

CBPM_2019-2020_Criminal_Justice_BA_Academic_Assessment_Report.pdf
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Julie Harris

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Kikombo Ngoy

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Nidhi Thakur

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MGC_2019-2020_Architectual_Studies_MArch_Annual_Assessment_Report.pdf

Rafael Inoa, PhD

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Sucheta Ahlawat

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Ph.D. Julia Nevarez

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- 8- **MEET and GREET Event for Fall 2021** / How to support assessment activities in each program. Network of Assessment Coordinators, Executive Directors and Managerial Staff.
[NOT DISCUSSED]
- 9- **Culminating event** / After assessment reports are evaluated July 2021, event in Fall 2021.
[NOT DISCUSSED]

8- Adjournment

Meeting adjourns at 4:25PM

Next meeting: Monday, April 12



University Assessment Committee Attendance

03/15/21

College	Name	Attendance
HSS		
HSS	Julia Nevarez (Chair)	X
Education	Rafael Inoa	X
Education		
NAHS	Kikombo Ngoy	X
NAHS		
CLA	Nidhi Thakur	X
CLA	Julie Harris	X
NJCSTM	Carissa Davis	X
NJCSTM		
M. Graves College	Craig Konyk (Sec.)	X
M. Graves College		
CBPM	Sucheta Ahlawat	NO
CBPM		
NW Grad. College	Josephine Norward	X
NW Grad. College		
Professional Staff		
Professional Staff		
Professional Staff		
	Mukul Acharya (OAA Rep)	X
Non-Voting	David Barber (KFT Rep)	X
	(Senate Rep.)	
	(Executive Director, General Studies)	
	(Library)	