



Meeting Minutes – March 1, 2017

Kean Hall, Room 127

- Meeting called to order at 1:02 PM; 18 members in attendance.
- Website has been updated to reflect changes in committee composition, including WKU and Kean Ocean strategic planning committees.
- WKU Standing Committee Membership
 - Steven Harris – Co-Chair
 - Jin Junxin – Co-Chair
 - Rongjuan Chen
 - Raquel Stuart
 - Dat-Kwong Lock
 - Robert Loebe
 - David P. Purnell
 - Cao Jian
 - Zhou Shusi
 - Yu Jue
 - Holger Henke
- Periodic review committee will be using a scorecard red/green light to measure success of strategic plan data points.
- Dr. Kubow is working on evaluating current Kean Ocean strategic plan progress.
- Looking for volunteers for Kean Ocean strategic plan committee members.
- Periodic review report – Susan Dematteo
 - Due June 1, 2017
 - Dr. Bousquet has assisted with writing and gathering of data for report
 - March 2 – draft being submitted to Provost
 - Revisions will be made by Susan Dematteo
 - Scheduled to go to President by March 16, allowing for 3 weeks for review
 - April 6 - Presidential approval
 - April 7, shared to University community by email blast and link, open for public comment – approx. 7 days
 - Determining date for submission for May 8 BOT trustee meeting (working with Audrey Kelly)
 - June 1 - submission to Middle States
 - Current report is 3,000 pages, appendices will be abbreviated – goal to keep report at 1,000 pages
 - June 1 also is federal compliance report – 97% complete
 - Recommendation of town hall made for public comment, suggestion for April UPC meeting to be made into town hall for public comment. Decision made to rely on Qualtrics for comments on report



- Formatting recommendation on splitting up narrative and appendices to encourage feedback
- UPC membership encouraged to review and provide feedback
- President has approved QFI, will follow same process as last year - \$50,000 available
- Chair recommended having QFI focus to be on initiatives to bring people to our respective campuses
- Website will be updated with previous funding approvals
- Meeting adjourned at 1:31.

*Respectfully submitted,
Chad Austein, Vice-Chair*

Attendance

<u>Division/Appt</u>	<u>Unit</u>	<u>Name</u>	<u>Attendance</u>
Chair	College of Liberal Arts	Suzanne Bousquet	X
Vice-Chair	Enrollment Management	Chad Austein	X
President appt	Physical Ed, Recreation, & Health	Jessica Adams	X
University Senate CHSS	Department of History/CHSS	Christopher Bellitto	X
KFT President	Chem. & Physics	James Castiglione	
VP Operations	VP Operations	Philip Connelly	
<i>Ex Officio</i>	Office of Accreditation and Assessment	Susan DeMatteo	X
University Senate CBPM	Department of Criminal Justice	James Drylie	X
University Senate CVPA	Theatre	Rachel Evans	
Campus Planning	Campus Planning & Facilities	Tracie Feldman	X
CWA	Facilities & Campus Planning	Joe Gasparro	
VP Institutional Advancement	Kean University Foundation	Tonya Hall	X
President appt	Associate VP Academic Affairs Wenzhou Kean	Holger Henke	X



KEAN

University Planning Council

University Senate Chair	Elementary & Bilingual Education	Patrick Ippolito	X
University Senate NJSTEM	NJ Center for STEM	David Joiner	X
Kean University Foundation	Office of the President	Audrey Kelly	
President appt	Acting Associate VP, Kean Ocean	Steve Kubow	
University Senate COE	College of Education	Barbara Lee	
VP Student Affairs	University Center	Kerrin Lyles	
VP Operations	Information Technology	Joseph Marinello	
University Senate NWGC	Counselor Education	Barry Mascari	X
VP Enrollment Management	Enrollment Management	Marsha McCarthy	
University Senate MGC	Michael Graves College	David Mohney	X
University Senate NAHS	Computer Science	Patricia Morreale	X
VP Student Affairs	VP Student Affairs	Janice Murray-Laury	
IFPTE President	Facilities & Maintenance	Steve Pinto	
President appt.	Liberty Hall	Bill Schroh	
KUAFF Appointment	Department of History	Steven Shaffer	X
<i>Ex Officio</i>	Institutional Research	Shiji Shen	X
VP Academic Affairs	Academic Affairs	Jeff Toney	
President appt	Special Council, Office of the President	Felice Vazquez	X
VP Academic Affairs	Director, Kean Online	Corey Vigdor	
PBA	Campus Police	Ana Zsak	X
Undergraduate Student		Abby Gallego	