

University Planning Council

Kean University

Minutes

Day	Wednesday
Date	January 7, 2015
Time	1 pm
Room	Kean Hall 127

- I. General Business
- Special visitors from the Wenzhou campus were introduced by Mr. Philip Connelly to the committee
 - i. Holger Henke (Associate VP for Academic Affairs for the Wenzhou campus)
 - ii. Charles Greenberg (Librarian for Wenzhou campus)
- II. Discussion with Dr. Farahi
- Dr. Farahi gave the committee an update on several initiatives as well as feedback to us regarding the closing the loop activity. Among the things that were discussed included:
 - i. Dr. Farahi reviewed the recommendations for funding that he is suggesting to the Board of Trustees. He stated that the overall process of requesting and reporting needs to be cleaned up and that there should be more detail provided for some of the requests. There were some inconsistencies that needed to be cleaned up (See attached sheet for his recommendations).
 - ii. We will have another \$100,000 for a QFI award this year. The money will go toward academic initiatives in 4 specific areas.
 1. Globalizing curriculum in academic programs
 2. Improving student advisement
 3. Student retention initiatives

4. Creation of new programs that make us competitive in the marketplace
- iii. Student Retention (one of the 4 areas of the QFI) is very important as the university faces an increasingly competitive marketplace. Finances are restricted and university cannot raise tuition more than 3% annually, therefore retention becomes important as we have to find a way to keep the students we have. Dr. Farahi stressed that the future must be in quality programs and in giving students a complete experience.
- iv. 4 year graduation rate must be improved, the 6 year graduation rate must exceed 50% and it is up to departments to get their BA programs as close to 120 credits as possible.
- v. Effort is being made to get every building (starting with CAS and EC) up-to-date with technology and will provide updated service (including extended hours).
- vi. Advisement concerns are on-going with plans to have all faculty members to advise equal number of students.
- vii. Wenzhou is developing quickly with close to 900 students enrolled. Important for everyone on both campuses to collaborate together moving forward.

III. Other issues

- Possibility of including WKU staff into follow-up meetings was discussed. Recommendation was made to have meeting in Green Lane building so that committee can utilize the technology available there to conference with the WKU staff.
- Next meeting is scheduled for Wednesday, February 4th. At that time a report from each of the 3 subcommittees will be provided. QFI discussions will be held as well.
- Meeting adjourned at 1:58 PM

IV. Attendance

		Name	Initial
Chair	College of Humanities and Social Sciences	Suzanne Bousquet	x
Vice Chair	Office of Research and Sponsored Programs	Joseph Cronin	x
	Economics	Charles Anderson	
	College of Visual and Performing Arts	George Araisomowicz	x
	History	Christopher Bellitto	x

KFT Pres	Chem. & Physics	James Castiglione	
<i>Ex officio</i>	Office of Accreditation and Assessment	Wenjun Chi	x
Vice President	Operations	Philip Connelly	x
<i>Ex officio</i>	Office of Accreditation and Assessment	Susan DeMatteo	x
	Undergraduate Student	Nigel Donald	Absent w/representative
	College of Business and Public Management	James Drylie	x
	Campus Planning & Facilities	Phyllis Duke	x
	Campus Planning & Facilities	Tracie Feldman	x
	History; Liberty Hall	Terry Golway	x
	Institutional Advancement	Tonya Hall	x
KUAFF Pres	Phys. Ed, Rec. & Health	Kathleen Henderson	x
	Associate V.P. Academic Affairs	Sophia Howlett	x
	Elementary & Bilingual Education	Patrick Ippolito	
Senate Chair	NJ Center for Science, Technology & Math	David Joiner	x

	Media and Publications	Audrey Kelly	x
<i>Ex Officio</i>	Office of Accreditation and Assessment	Ian Klein	x
	Acting Associate V.P. Kean Ocean	Steve Kubow	
	University Center	Kerrin Lyles	x
	Information Technology	Joseph Marinello	
	Counselor Education	Barry Mascari	x
	University Relations	Marsha McCarthy	
	College of Natural, Applied, and Health Sciences/ Comp Sci	Patricia Morreale	x
Vice	Student Affairs	Janice Murray-	x

President		Laury	
	Facilities & Maintenance	Steven Pinto	
IFPTE Pres.	Facilities & Maintenance	Andrew Rettberg	
<i>Ex Officio</i>	Institutional Research	Shiji Shen	x
	Campus Police	Adam Shubsda	
Vice President	Academic Affairs	Jeff Toney	x
	Phys. Ed, Rec. & Health	John Valentine	x
	Office of the President	Felice Vazquez	x
	Center for Online Learning and Professional Development	Corey Vigdor	x
Vice President	Institutional Advancement	Carla Willis	x