

# HORIZON MEDICAL HEALTH INSURANCE CLAIM FORM

## PLEASE READ THIS IMPORTANT INFORMATION

WHEN YOU ARE SUBMITTING EXPENSES FOR MORE THAN ONE FAMILY MEMBER, PLEASE USE A SEPARATE CLAIM FORM FOR EACH PERSON. ITEMIZED BILLS FOR COVERED SERVICES OR SUPPLIES MUST BE ATTACHED TO THIS FORM AND INCLUDE THE FOLLOWING:

Check that each itemized bill is legible and contains ALL of the following information:

- NAME & ADDRESS of person or institution rendering the service or supplying the item
- Health Care Professional Federal Tax Identification Number (Required)
- Health Care Professional NPI Number
- PATIENT'S FULL NAME
- TYPE of service rendered/produced or item supplied
- DATE each service rendered or item supplied
- AMOUNT charged for each service rendered or item supplied
- DIAGNOSIS of ailment

MEMBER WILL BE NOTIFIED OF BILLS MISSING ANY OF THIS INFORMATION.

Cash register receipts, cancelled checks, money order receipts, personal itemizations, and bills only noting a "balance due" are not acceptable.

**Note that by completing Box 28 payment will go directly to the Provider.**

## COORDINATION OF BENEFITS?

If you or your covered dependent(s) are covered by another health insurance program, please provide the information requested in Section III. Example: Spouse covered by another insurance company or other Horizon Blue Cross Blue Shield of New Jersey coverage.

When submitting charges for services or supplies that have been partially paid or declined by other group health insurance, attach a copy of the Notice of Payment or Explanation of Benefits from the other health care insurer along with itemized bill(s).

## MEDICARE?

If PATIENT is eligible for Medicare Benefits, be sure you include the Explanation of Medicare Benefits (EOMB) that was sent to patient explaining the charges paid or not paid by Medicare.

To process a claim for your Horizon Blue Cross Blue Shield of New Jersey, supplementary insurance, we need a copy of the Explanation of Medicare Benefits (EOMB). This EOMB should have been sent to you when Medicare processed your claim. If your EOMB has more than one page, send us copies of all pages. Please write your Horizon Blue Cross Blue Shield of New Jersey identification number clearly on the first page.

CLAIM WILL REJECT IF THIS INFORMATION IS NOT SUPPLIED.

## HELPFUL HINTS

When you are submitting expenses for more than one family member, please use a separate claim form for each person. It is suggested that you make copies for your own use before you submit the original bills.

Prescription Drugs? Bills must show the patient's name and date of service, prescription number and amount paid, name, strength & quantity of drug and the name and address of the pharmacy.

Durable medical equipment? (Wheel chair, crutches, braces, oxygen, etc.) Your doctor's certification must be submitted indicating the expected length of time the equipment will be in use. If renting, please have your medical equipment supplier also indicate the purchase price of the equipment on the bill.

### How do I submit my out-of-network claims?

#### For those that use the Horizon Blue app

Use the **Horizon Blue app** to submit your claims for reimbursement:

- Take a picture of your medical bill and completed claim form.
- Look for the *More* button on the lower right-hand side of the app and click *Claims*.
- Then click *Submit a Claim* to upload.

Make sure your pictures are legible and clear.

To download the app, text **GetApp** to **422-272** or go to the App Store® or Google Play®. If you already have the **Horizon Blue app**, make sure you have the latest version by visiting the appropriate app store for updates.

For technical support, call the eService desk at **1-888-777-5075**, weekdays, 7 a.m. to 6 p.m., Eastern Time.

OR

**Please mail completed claim form to: Horizon Blue Cross Blue Shield of New Jersey  
P.O. Box 1609  
Newark, New Jersey 07101-1609**

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**FRAUD WARNING**

ANY PERSON WHO KNOWINGLY FILES A STATEMENT OF CLAIM CONTAINING ANY FALSE OR  
MISLEADING INFORMATION IS SUBJECT TO CRIMINAL AND CIVIL PENALTIES  
TO REPORT SUSPECTED FRAUD CALL 1-800-624-2048 AT HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY



You may complete the required fields below online and then save or print a copy for submission. To save a completed copy to your computer, choose File > Save As to rename the file and save the form with your information to your computer.

### Horizon Medical Health Insurance Claim Form

THIS FORM CAN BE DOWNLOADED FROM OUR WEB SITE AT [www.HorizonBlue.com](http://www.HorizonBlue.com)

Please Print This Form In Color (If Available).

#### INSURED'S INFORMATION

1. LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_

2. DATE OF BIRTH \_\_\_\_\_ 3. SEX  M  F 4. IDENTIFICATION NUMBER \_\_\_\_\_

MM / DD / YYYY Prefix (if any) Number Portion

6. ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

(No., Street)

7. TELEPHONE NUMBER \_\_\_\_\_ 8. EMPLOYER'S NAME \_\_\_\_\_

(Include Area Code)

9. INSURANCE PLAN NAME OR PROGRAM NAME \_\_\_\_\_ 10. IS THERE ANOTHER INSURANCE PLAN?  No  Yes

**IF YES, COMPLETE ITEMS 20 - 26**

#### PATIENT'S INFORMATION (If Patient is the same as the Insured, please skip to #16)

11. LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_

12. DATE OF BIRTH \_\_\_\_\_ 13. SEX  M  F 14. TELEPHONE NUMBER \_\_\_\_\_

MM / DD / YYYY (Include Area Code)

15. ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

(No., Street)

16. RELATIONSHIP TO INSURED  Self  Spouse/DP  Child  Other 17. PATIENT'S STATUS  Single  Married  Other  EMPLOYED  FULL-TIME STUDENT  PART-TIME STUDENT

18. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (Current or Previous)  No  Yes b. AUTO ACCIDENT?  No  Yes PLACE (State) \_\_\_\_\_ c. OTHER ACCIDENT  No  Yes 19. DATE OF CURRENT ILLNESS \_\_\_\_\_

MM / DD / YYYY **ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP)**

#### OTHER INSURANCE INFORMATION

20. LAST NAME OF POLICY HOLDER \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_

21. DATE OF BIRTH \_\_\_\_\_ 22. SEX  M  F 23. IDENTIFICATION NUMBER \_\_\_\_\_

MM / DD / YYYY

24. TELEPHONE NUMBER \_\_\_\_\_ 25. EMPLOYER'S NAME OR SCHOOL NAME \_\_\_\_\_

(Include Area Code)

26. INSURANCE PLAN NAME OR PROGRAM NAME \_\_\_\_\_

#### AUTHORIZATION

27. I certify that the information provided on this claim form is correct and complete, and that I am claiming benefits only for charges actually incurred by the patient named. I authorize any hospital, physician or other provider who participated in the care and treatment of the patient to release to Horizon Blue Cross Blue Shield of New Jersey all medical or other information requested for the processing of this claim form. I hereby agree to reimburse Horizon Blue Cross Blue Shield of New Jersey, in full should this claim be incorrectly paid.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
SIGNATURE OF PATIENT (unless a minor) DATE

#### 28. AUTHORIZATION FOR ASSIGNMENT OF BENEFITS

Horizon Blue Cross Blue Shield of New Jersey, at its discretion, may accept an Assignment of Benefits. I the undersigned, authorize and request Horizon Blue Cross Blue Shield of New Jersey, to make payment for benefits which may be due herein to: **Payment will be sent to the Provider if this section is completed.**

NAME OF HEALTH CARE PROFESSIONAL \_\_\_\_\_ TAX NUMBER (Required) \_\_\_\_\_ NPI NUMBER \_\_\_\_\_  
SIGNATURE OF INSURED \_\_\_\_\_ DATE \_\_\_\_\_

**SEE BACK OF THIS FORM FOR IMPORTANT INFORMATION**