

**{{Greek Senate}}
Constitution**



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*The Constitution needs to be updated on a bi-yearly basis.

ARTICLE I

Section I: Name

- A. The organization's official name is the Greek Senate of Kean University, hereafter referred to as the Greek Senate.
- B. The Greek Senate shall be the governing and sole representative body for all fraternities and sororities chartered and colonized at Kean University. Recognizing that the Fraternity/Sorority chapter at Kean University exists through the consent and encouragement of the University administration. We the undergraduate fraternity members and sorority members do hereby establish the Greek Senate and accept the following as basic objectives for this organization.

Section II: Purpose

- A. The purpose of the Greek Senate is to represent the general body of Greek Life that resides at Kean University, to aid in the proper function of holding events of all kinds, and to give structure to making sure the Greeks do their part in upholding not only our individual pillars but also the standard that we have as a university and as a community.
- B. The Greek Senate is under the jurisdiction of the Center for Leadership & Service which is under the umbrella of the Division of Student Affairs, led by the Office of the Vice President for Student Affairs.

Section III: “Greek Senate”

- A. The Greek Senate is comprised of a general body of 33 Greek Greek-lettered organizations comprised within the following councils:
 - a. Local Organizations
 - b. National Organizations
 - c. National Pan-Hellenic Council
 - d. Multicultural Greek Council
 - e. International Organization
- B. **“Greek Letter Organizations”**

Local Organizations

Fraternities:

Nu Sigma Phi
Sigma Beta Tau
Nu Delta Pi

Sororities:

Nu Theta Chi

National Organizations

Fraternity:

Tau Kappa Epsilon

Sororities:

Theta Phi Alpha

National Pan-Hellenic Council

Fraternities:

Alpha Phi Alpha
Omega Psi Phi
Phi Beta Sigma
Iota Phi Theta

Sororities:

Delta Sigma Theta
Sigma Gamma Rho
Zeta Phi Beta

Multicultural Greek Council

Fraternities:

Lambda Theta Phi
Omega Phi Chi
Lambda Sigma Upsilon
Lambda Upsilon Lambda

Sororities:

Lambda Theta Alpha
Chi Upsilon Sigma
Mu Sigma Upsilon
Lambda Tau Omega

International Organization:

Sorority:

Delta Phi Epsilon
Kappa Beta Gamma

Section IV: Membership

- A. Membership in the Greek Senate is required of all Greek organizations chartered or provisional approved by Kean University
- B. Each member organization shall have one (1) voting representative who must attend all Greek Senate Meetings. A representative who cannot attend a meeting shall send an alternate who shall have the right to vote.
- C. Membership in the Greek Senate shall include all undergraduate chapters of Fraternities and Sororities at Kean University. All members and officers of these chapters must be registered Kean University undergraduate students.
- D. Entitles each organization all rights and privileges as recognized by the university.
- E. Obligates compliance with the Greek Senate Constitution, By-laws, and Policies, and all applicable university policies and procedures.
- F. The Greek Senate shall not exceed a total of thirty-three (33) recognized fraternities and sororities.

ARTICLE II: Finances

Section I: Greek Senate Dues

Dues shall be paid at the beginning of each semester.

- A. Organizations with four (4) or more active members will pay based on GPA range:
- B. Any concerns of payments about the dues must be brought to the Treasurer at least one (1) week before the dues deadline.
- C. In the event that the organization's representative has met with the Treasurer and cannot make the dues payment by the deadline, an email must be sent to the President and Treasurer on the reason for delay of payment, and upon approval will be issued a two (2) grace period.

Section II: Collection

- A. The Treasurer shall inform each organization during the Senate Meeting of dues deadlines. Each organization shall pay dues no later than the first October Senate meeting for the fall semester, and the last February meeting for the spring semester.
- B. After the two (2) week grace period, if the organization has still not paid dues, they will be sent to the Treasurer whether they will become inactive as an organization and cannot participate in any event or new member process till the due is paid.
 - a. **If fines are not paid within the allotted time period, your organization will not be able to host programs or participate in new member education until the fine is paid.*

Section III: Fundraising

- A. On the third Greek Senate meeting in the fall semester the Senate will vote on the designated philanthropy for that academic year. Any fundraising completed on behalf of Greek Senate shall go to the designated philanthropy.

Section IV: Funding

- A. If Greek organizations wish to apply for funding, there is an option to gain funding from the Student Government Association in both the fall and spring semesters. Must have four members to apply.
- B. For small scale funding Organizations may access the Greek Senate funding request form. Form must be submitted 2 weeks prior to the event, and organizations may only request funding once a semester.

ARTICLE III: Duties and Responsibilities

Section I: Expectations of Greek Letter Organizations:

- A. Each recognized organization must elect a representative to attend all regular and special meetings of the Greek Senate.
- B. The Greek Senate representative serves as a liaison between the Greek Senate and their organization. Responsibilities include:
 - a. Voting in all Greek Senate elections.
 - b. Voting on all Greek Senate motions.
 - c. Introducing any pertinent matters at Greek Senate meetings and communicating information about Greek Senate meetings to their chapter in a timely and concise manner.
 - d. Provide an alternate representative from within the organization if planning to be absent.
- C. Each organization is required to host a minimum of 4 programs each semester.
 - A. 1 Educational Program (Spreading Awareness, Studying tips, Lifestyle)
 - B. 1 Business Program (Interview Readiness, Resume, Networking, etc.)
 - C. 1 On-Campus Community Service Program
 - D. 1 Activity Based Program
 - a. **All programs must be submitted on Cougar Link at minimum two weeks before the event takes place. If you are hosting large events please submit at least 6 weeks in advance to allow details to be approved and reviewed.*
- D. Maintain at least a 2.5 cumulative GPA to be considered an active member of Greek Life at Kean
- E. Co-Sponsor on at least 2 programs with an organization that is not affiliated with your council.

Section II: Greek Senate Officer General Responsibilities

- A. Develop monthly, semester, and annual goals for Greek Senate.
- B. Develop programs and events to benefit, educate and enrich the Greek, university, and state community.
- C. Attend all regularly scheduled and emergency Greek Senate meetings.
- D. Represent the university's Greek community at university wide committee meetings upon request.
- E. Maintain at least the minimum 2.5 cumulative GPA required of all student leadership positions.

- F. In the event of a vacancy of an executive board office, an e-board officer may assimilate the positions and responsibilities of the vacant officer at the decision of the President until the vacancy is filled.
- G. Develop penalties for violations against Greek Senate policies.
- H. Develop and implement referendums as necessary.
- I. Make themselves accessible to member organizations, interest groups, representatives, and university officials as a representative of the Greek Senate and a student leader of Kean University.
- J. Assist in the general operations of large-scale Greek Senate functions such as Meet the Greeks, Greek Olympics, Awards Banquet, etc.
- K. Submit to the leadership and authority of the Coordinator for Student Involvement, and the authorized leadership of Kean University.

ARTICLE IV: Greek Senate Structure

Section I: Executive Board

- A. The Greek Senate Executive Board is the governing body of the Greek life population that resides at Kean University. The executive board has six positions. Allowing one person from each organization to be represented at one time as an executive board member. If there are no submissions from multiple organizations for the executive board positions, then two members of the same organization may hold executive positions.

Section II: Term of Office

- A. The term of office for each Executive Board member shall be for one academic school year, beginning June 1st and ending May 30th.
- B. If you graduate in the Fall Semester and know you can not hold a full term position on the executive board and you would still like to hold a position, it will be a case by case situation.
- C. In the event that any Executive Board position becomes vacant during the academic term of the current Executive Board, the succession of said position will pass onto the next officer through the hierarchy of the Executive Board. If no one from said Executive Board wants to obtain the vacant position, it will then be brought to the floor and opened up for nominations to the general body at the next Greek Senate General Body meeting.
- D. An Executive Board officer may be removed from their position by the Greek Senate with a two-thirds vote of the current Greek Senate Executive Board. Just cause for a removal from position shall be:
 - a. Missing three (3) consecutive general body/executive board meetings; with no 24 hour notice.
 - b. Failure to maintain undergraduate status at Kean University
 - c. Failure to abide by the Student Code of Conduct, Greek Life Handbook, and Center for Leadership and Service policies.
 - d. Not complying and fulfilling position requirements.
 - i. Warning conversation with the Coordinator for Student Involvement and Greek Senate President will be had before removal.
 - e. GPA falls under a 2.5
 - f. Executive Board Member's Organization is Suspended/Loses Charter

Section III: Eligibility Executive Board Member

- A. To be eligible to be an Executive Board officer, you must meet the following criteria:
 - a. Maintain a minimum 2.5 GPA

- b. Recognized as an active member of not only your individual organization but to the Greek Senate as well
 - c. Be in good standing with the University
 - d. Candidates may not serve as the executive board of the Student Government Association at the same term of office.
- B. New Member Clause
- a. If an executive board member position is still vacant after elections and no member of Greek Life who is at least a semester Greek wants to run; a new member who crossed the current academic semester will become eligible to run and hold said vacant position.

Section VI: Nominations and Elections

- A. Nominations and elections for Executive Board officers will be held annually.
- B. No more than one (1) member from a recognized Greek organization shall hold an executive board office each school year.
 - a. In the event that during an election that more than one (1) member from a recognized Greek organization wins an executive board office, the member winning the highest executive board position shall take office.
 - b. The other member(s) of the organization who won executive board positions of a lesser level of succession will be unable to hold office, and the office(s) will be given to the runner-up.
 - c. In the event of no opposition running then both members of the same organization will hold the position.
- C. Elections will consist of a series of Three Monday Meetings.
 - a. First meeting (announce nominations will be taking place)
 - b. Next meeting Nominations will officially be held in order of position hierarchy)
 - c. The third Monday Meeting will be Election Day for the new Executive Board.
- D. Election Day, speeches will be given at the Greek Senate Meeting
 - a. Whether you are running against someone or running unopposed a max of a 1 minute speech is still required to be given at the meeting.
 - b. Voting for each position will take place at the end of each nominee giving their speech.
 - c. Once all the speeches for each position have been concluded, the New Executive Board will be introduced.
- E. Voting: Each organization will be given 1 vote as an organization for each position.
 - a. In the event of a tie, the current Executive Board will be given 1 vote as a board to break the tie.

Section V: Greek Senate Executive Board Position Duties

President

- A. Preside over all Greek Senate executive board and general body meetings.
- B. Enforce the Constitution, Bylaws and other regulations of the Greek Senate.
- C. Submit, in writing, goals and directive for the upcoming year to the Senate during the last meeting in September.
- D. Meet weekly with the Coordinator for Student Involvement.
- E. To recommend to the Greek Senate for dismissal of any executive board member who is not performing duties.
- F. Call special meetings as deemed necessary.
- G. Fulfill any duties usually associated with this office not specifically mentioned in this Constitution.
- H. Maintain at least a 2.5 cumulative GPA throughout the term of office.

Vice President of Programming

- A. Create, coordinate and evaluate all activities and programs sponsored by the Greek Senate such as Meet the Greeks, Greek Olympics, Greek Week, etc.
- B. Prepare an agenda for Greek Senate meetings.
- C. Maintain at least a 2.5 cumulative GPA throughout the term of office.
- D. Must submit monthly, mid-year and end-year reports to the Coordinator for Student Involvement.

Vice President of Community Service

- A. Coordinate and oversee community service activities and events for the Greek Senate.
- B. Responsible for keeping data of Greek organization's community service events for each semester
- C. Make sure all Community Service Events are posted on Cougar Link
- D. Coordinate at least three (3) community service projects each semester.
- F. Maintain at least a 2.5 cumulative GPA throughout the term of office.
- G. Must submit monthly, mid-year and end-year reports to the Coordinator for Student Involvement

Vice President of Recruitment and Public Relations

- A. Publicize Greek Senate events through university media outlets: Cougar's Byte, Cougar Link, and bulletin boards.

- B. Collaborate with the Vice President of Programming to promote and advertise all Greek Senate events and activities.
- C. Create innovative ways to have Greeks publicize their events.
- D. Maintain the upkeep of Greek Senate social media pages: Facebook, Twitter, Instagram, etc.
- E. To be responsible for the production, disbursement and collection of promotional information regarding events from Greek Senate.
- F. Maintain at least a 2.5 cumulative GPA throughout the term of office.
- G. Must submit monthly, mid-year and end-year reports to the Coordinator for Student Involvement.

Treasurer

- A. Keep an accurate record of all financial transactions of the Greek Senate.
- B. Collect dues from all member organizations at the beginning of each semester.
- C. Work with the Vice President of Standards & Conduct in collecting fines issued to member organizations for violating Greek Senate policies.
- D. In charge of any and all fundraisers coordinated by Greek Senate.
- E. Maintain at least a 2.5 cumulative GPA throughout the term of office.
- F. Must submit monthly, mid-year and end-year reports to the Coordinator for Student Involvement.

Secretary

- A. Take and keep accurate minutes of the proceedings of the executive board and Greek Senate meetings.
- B. Email the minutes of Greek Senate and executive board meetings to all appropriate individuals and organizations in a timely manner.
- C. Inform membership of all scheduled bi-weekly and emergency meetings.
- D. Refer all attendance violations to the Coordinator for Student Involvement or Greek Life Specialists
- E. Maintain files and be responsible for all correspondence.
- F. Maintain at least a 2.5 cumulative GPA throughout the term of office.
- G. Must submit monthly, mid-year and end-year reports to the Coordinator for Student Involvement

*Must be available on Monday's 3:30 - 4:30 for Greek Senate and Executive Board Meetings.

*Every Executive Board member must hold office hours 1-2 times a week in the Greek Life Lounge

*Attending Greek Senate Meetings (Executive Board Members)

1. Need to email President and Secretary 24 hours in advance stating that you cannot attend.
2. Missing a meeting with no email will result in a warning with a \$10 fine.
3. After that any meetings missed without email will be an automatic \$10 fine.
4. Continuous cycle of missing meetings will result in a sit down meeting with the Coordinator for Student Involvement.

Section VI: Vacancies

- A. If a mid-term vacancy occurs, the President shall nominate a replacement with concurrence from the Executive Board until an election is called.
- B. In the event of a mid-term vacancy, an election for the vacant offices will be held.
- C. A replacement will be elected by a simple majority vote by the Greek Senate. Note: See Article VI section I for the qualifications of all candidates running for an executive board position.
- D. If the Office of President becomes vacant mid-term the order of succession for the remainder of the term is as follows:
 - a. Vice President of Programming
 - b. Vice President of Community Service
 - c. Vice President of Public Relations
 - d. Treasurer
 - e. Secretary
- E. The successor shall hold the office of President and all other executive board officers shall succeed to the next highest office.
- F. In the event an executive board officer declines from succeeding to a higher office, an election shall be held to fill said position.
- G. If the President is unable to fulfill duties temporarily, the same succession will prevail.

Section VII: Removal of Officers

- A. Any removal process must begin with a proper motion and second and can only pass by a two-thirds (2/3) majority vote of the executive board.
- B. The officer shall be removed from said position immediately following a decision by the executive board.
- C. Grounds for dismissal of office shall be based on the officer's failure to fulfill their duties within their position.

- D. In the event that an executive board officer fails to adhere to the standard university requirements for student leaders, they must notify the Coordinator for Student Involvement and the executive board, and remove themselves from office immediately.
- E. After two (2) unexcused Greek Senate meeting absences by an executive board officer, they must attend a mandatory meeting with the Coordinator for Student Involvement. A third unexcused absence shall result in the automatic removal of said officer from office. An unexcused failure to attend the mandatory meeting with the Coordinator shall also result in the automatic removal of said officer from office.

ARTICLE V: Greek Senate Structure

Section I: Meetings

Greek Senate Meetings are the time where the Executive Board and General Body come together to discuss business and pass out important information in regards to what needs to be done.

- A. Greek Senate Meetings are to be held on an Every Other Monday Schedule during College Hour at 3:30 pm in the Greek Lounge.
- B. Emergency meetings may be called by the **President or, in their absence, the Vice President of Programming and any two (2) members of the executive board.** In the event that there is no Vice President of Programming, the chain of command will be followed.
- C. Every Organization that is active and recognized at Kean University must have one (1) representative. In the event an organization's representative is absent for more than 50% of the meeting, it will be considered one (1) Greek Senate absence.
- D. Quorum shall consist of 50% plus one (1) of the voting membership. Without quorum no official action may be taken.
- E. Meetings shall be conducted according to parliamentary procedure as set forth in Robert's Rules of Order.
- F. Approval of motions shall require a simple majority vote of those representatives present and voting, providing a quorum exists.
- G. Meetings shall be open to all Greeks wishing to attend and anyone who approaches a member of the executive board and asks to be put on the agenda before the meeting.
- H. Minutes from the previous Greek Senate meeting shall be brought to the meeting by the Secretary and approved by a simple motion and seconding from the general membership.
- I. The executive board shall have agendas prepared for each Greek Senate meeting and recorded by the Secretary at the beginning of each meeting.

Section II: Unexcused Absences

- A. Failure of an organization's representative to be present in attendance at a Greek Senate meeting is a violation of Greek Senate policy and will result in the following sanctions issued by Greek Senate:
 - a. First Unexcused Absence: Fine of \$10 and a warning
 - b. Second Unexcused Absence: Fine of \$20, loss of scheduling privileges and inability to participate in Greek Senate social-based functions with the Center for Leadership & Service for that current semester. All financial requirements of a recognized member organization shall still be required.
 - c. Third Unexcused Absence: Fine of \$30 and must meet with the Coordinator for Student Involvement to discuss a sanction of suspension for the chapter for one (1) semester.

Section III: President's Roundtable

- A. Roundtable is a requirement for Chapter Presidents. If a Chapter President is unable to attend, communications must be sent and a representative may attend in their absence.
- B. Meetings will be held on the last Thursday of the month at 3:30 pm - 4:30pm
- C. Two unexcused absences per semester will lead to a meeting the Coordinator for Student Involvement.

Article VI: Recognition Status

Section I: Status Active and Recognized

- A. The organization is recognized officially by the Greek Senate and Kean University.
- B. Must attend all Greek Senate meetings as stated in Article III section II of the Constitution.
- C. Must attend all mandatory Greek Senate functions per semester, including but not limited to Meet the Greeks, Awards Banquet, Greek Retreat, and educational workshops and trainings.
- D. Must participate in all Greek Senate fundraisers.
- E. The member organization's President and New Member Educator must attend any and all new member education informational workshops.
- F. Have a full-time faculty or staff member of the university as the organization's advisor.
- G. Be registered with the Center for Leadership & Service and maintain at least a good standing as an organization.
- H. Participate in all Greek Senate sponsored community services.
- I. All of the chapter's executive board must attend the annual Student Group Leadership Conference hosted by the Center for Leadership & Service each summer.
- J. Maintain a Cougar Link page.
- K. Hold regularly scheduled chapter meetings.
- L. Complete and submit the annual Five Star chapter assessment report packet each spring semester.
- M. Must provide the Center for Leadership & Service a copy of their insurance and maintain it while being recognized on-campus.
 - a. **Note: All recognized organizations have the privilege to use the university's name for only on-campus events and activities. Use of the university's name for off-campus purposes is forbidden and grounds for a hearing and possibly the loss of an organization's recognition.**

Section II: Status Voluntarily Inactive

- A. A group may request to become voluntarily inactive at any time by submitting a written request to the Greek Senate Executive Board.
- B. Voluntary inactive status may be granted by the Greek Senate Executive Board, based on special circumstances specified in the written request. The Greek Senate Executive Board may require a meeting to discuss the request, before reaching a final decision.
- C. While considered inactive, the group retains official recognition from Greek Senate and the university, but is restricted from participating in Greek Senate and university activities. Restricted activities include voting at Greek Senate meetings, recruitment, new

member education and scheduling privileges. Only philanthropy and community service activities, and chapter meetings are permitted but not required.

- D. Active status can only be restored by submitting a letter to the Greek Senate Executive Board, in which the organization wishes to retain active status. The Greek Senate Executive Board must approve the request for the organization to regain active status.
- E. Voluntary inactive status does not apply to an organization that is already on probation or on disciplinary probation of a higher level sanction as a result of a hearing.
- F. Voluntary inactive status may only be granted once in a two (2)-year period of time.
- G. Failure to restore active status within one (1) calendar year from the date that inactive status is granted will result in loss of Greek Senate and university recognition.

Section III: Status Involuntarily Inactive

The Greek Senate may automatically impose this status under the following conditions:

- A. If a group loses their faculty/staff advisor, they have thirty (30) days in which to select a new advisor. During this period they are placed on inactive status. Once a new advisor has been procured, the organization's President and the new advisor must sign the Advisor Contract provided by the Center for Leadership & Service and submit it to the Coordinator for Student Involvement (active status will be reissued immediately). Failure to restore active status within thirty (30) days will result in loss of Greek Senate and university recognition for the semester.
- B. If a group is suspended by their national organization, they are automatically placed on involuntary inactive status. If the national suspension does not involve Greek Senate or university policy (i.e. financial obligations), the organization may not regain active status until the suspension is lifted. Failure to restore active status within one (1) calendar year will result in loss of recognition from Greek Senate and the university.

While considered on involuntary inactive status, an organization:

- A. Retains its official university recognition.
- B. Restricted from participating in Greek Senate and university activities.
- C. Loses all privileges given to an organization with recognized active status (i.e. recruitment, rush and new member education, scheduling, voting at Greek Senate meetings, etc.)

Section III: Status Unrecognized/Inactive

- A. If an organization fails to submit recognition in either the fall or spring semester they will be made inactive.
- B. The organization will be made inactive if all members enrolled in Kean University taking classes have GPA below 2.5

* If the chapter has all members graduated and no new class has been taken, the organization will be given a two (2) year time period to recruit and bring in a new line before becoming an unrecognized organization.

Article VII:

Chartering/Reactivating Organizations

Chartering an organization is when a new organization comes to Kean University and said organization goes through the process of establishing a chapter on campus.

Section I: Chartering Process

The Center for Leadership and Service (CLS) will allow a maximum of one expansion per council per academic year. Expansions may be scheduled up to five years in advance at the discretion of our Greek Senate Executive Board (GSEB). Organizations wishing to expand MUST complete and submit all information in this form.

- Applications for Fall review are due by March 1.
- Applications for Spring review are due by December 1.
- Prospective organization will go through a series of meetings
 - First meeting is with Coordinator for Student Involvement
 - Second meeting is with Coordinator of Student Involvement, Greek Senate Eboard, and Greek Senate members
 - Third meeting the Coordinator for Student Involvement, Greek Senate Executive Board and Committee composed of one representative from each council will vote on if prospective new organization is accepted or not.
- Greek Senate requires a minimum of 7 students in order to charter a chapter on campus
 - Said students can be composed of mainly Second Semester Freshmans, Sophomores and Juniors and or Senior.
 - No more than 20% of the potential members can be seniors or graduating

Section II: Recognized Provisional Chapter

Provisional recognition describes the Greek Senate's conditional approval for recognition given to a Greek letter-organization. Provisional recognition can be applied during the establishment of a new fraternity, sorority or the re-establishment of a former university organization or council that is no longer actively present on the Kean University. This provisional recognition must be maintained for a minimum of one (1) academic semester but may not exceed beyond two (2) academic semesters. If this timeline is not met, provisional recognition given to an organization will be reviewed by the Coordinator for Student Involvement. Also, organization(s) will not be permitted to initiate new members while they maintain Provisional Status. The rest of the steps can be found in the Greek Life Handbook.

Note: Organizations suspended by the university for more than two (2) consecutive semesters may not apply for provisional status until suspension is lifted. However, in the event an organization is suspended for more than four (4) consecutive semesters, they

will have an opportunity for rehabilitation during their last year of suspension. This will allow them to begin acquiring interests on a probationary status until their suspension is lifted.

Section III : Probationary Status

Probationary recognition describes the Greek Senate's conditional approval of recognition to which an organization will be afforded the privileges of all fully recognized Greek Senate organizations and/or councils which includes: (a) ability to recruit, (b) ability to initiate new members, (c) the ability to hold a voting seat on the Greek Senate body, (d) the ability to request funds, and (e) all other privileges afforded to member chapters. An organization will remain in Probationary Status for no more than two (2) semesters.

- A. Once completing all requirements of a Provisional Status organization, the organization must schedule a hearing with the Coordinator for Student Involvement for evaluation in order to obtain Probationary Status. Representative(s) of the organization must present progress and upon completion of presentation, the committee will present questions or concerns to organization(s); once again the committee will vote in favor of or against moving the organization from provisional status and into probationary status upon a favorable majority vote of 50% plus one (1).
- B. If an organization is granted probationary status by the Expansion Committee, said organization must present the same information at the subsequent Greek Senate meeting at which time the Expansion Committee chairperson will report on the Expansion Committee's findings and will make a recommendation to the Greek Senate body. At this time, the Greek Senate body will vote in favor of or against the motion to move said organization(s) and/or council from provisional status to probationary status upon a majority vote of 50% plus one (1).

Note: If the Center for Leadership and Service does not approve probationary status/full recognition status a report will be given to the organization of the reason(s) and steps to achieving successful approval. The group may request to present again the following semester.

Section IV: Chartering

A group will maintain probationary status for one (1) calendar year. They must satisfactorily complete their out-lined requirements, as set forth by the Center for Leadership and Service.

- a) Once a calendar year has been completed, the group will be voted on by the Recognition Committee to obtain charter status under the Greek Senate.
- b) Once chartered by the Greek Senate, the group will have all privileges and rights granted to other Greek Senate-chartered organizations.

c) Once chartered, 25% of the organization can not be seniors or graduating in order to keep recognition status.

Without formal recognition at Kean, the fraternity or sorority is not permitted to list Kean as a chapter/auxiliary on any materials, including, but not limited to, websites, chapter rosters, etc.

Section V: Reactivating Organizations

Reactivating an organization is when an organization that previously existed and was active on Kean University campus has gone inactive due to whatever the reasoning may be. They now want to come back to campus and reactivate the chapter.

- A. Application of Rechartering must be filled out and returned to Coordinator for Student Involvement within 5 business days upon receipt of application
- B. Organizations will go through a series of meetings
 - a. First meeting is with Coordinator for Student Involvement
 - b. Second meeting is with Director of Greek Life along with Greek Senate Executive Board
- C. Greek Senate requires a minimum of 5 students in order to reactivate a chapter on campus
 - a. Said students can be composed mainly of second semester freshmen, sophomores and juniors and or seniors.
- Chapters must have an on-campus advisor from a full-time faculty/staff member.

Article XII Recruitment and Members

Section I: Membership

Organizations are eligible to recruit any year level of Freshman, Sophomore, Junior, or Senior; however, when it comes time for membership of a new class, only second-semester freshmen who have an established GPA, sophomores, juniors, and seniors are eligible upon meeting the GPA requirement.

- A. Membership in fraternities and sororities is open to all Kean University undergraduate students.
- B. Membership may begin second semester freshman year, as long as the student possesses a minimum cumulative GPA of 2.6 and at least twelve (12) credits.
- C. Transfer students may seek membership in a Greek-letter organization, as long as they possess twelve (12) transferable credits from the previous institution to Kean University.
- D. Membership is selective. Membership must not be denied on the basis of race, creed, color, national origin, nationality, ancestry, age, sex/gender (including pregnancy), marital status, civil union status, domestic partnership status, familial status, religion, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States or disability.
- E. EOF/Bridge To Success must have 30 credits completed in order to be eligible
 - a. Must be approved by EOF/Bridge To Success Director
 - b. If a student who has less than the required credits wishes to appeal the requirement, they must get clearance from their appropriate department director.

Article XIII Five Star

Section I: Five Star Purpose

The purpose of the program is to improve the management and quality of sorority and fraternity chapters at Kean University, Greek Senate in coordination with the Center for Leadership & Service, have implemented the following evaluation system. The intent of the Five Star Chapter

evaluation is to provide a framework by which chapters can quantify and document their activities and successes, while creating a tool by which fraternities and sororities can be evaluated. There is an expectation that all chapters will strive to attain a Five Star rating and that the Greek System at Kean University will be a continued example of excellence to Greek Systems nationwide.

Section II: Five Star

The results of the evaluation will be used to designate a chapter as a Five Star, Four Star, Three Star, Two Star or One Star Chapter. This information will be published and may be used with national and local alumni, as well as prospective members.

- A. Awards are given to the highest scoring fraternities and sororities. The highest scoring Five Star fraternity and sorority each receive an award of \$250.00. The highest ranking sorority and fraternity are recognized as the best Five Star Chapters in the Kean Greek system at the Greek Awards Banquet held in April each year.
- B. The second highest scoring fraternity and sorority are designed as Silver Star Winners and receive awards of \$150.00.
- C. The third highest chapters are recognized as Bronze Star Winners and each receive awards of \$100.00.

Section VI : Areas of Evaluation

The following areas will receive an evaluation each year:

- A. Academics
- B. Financial Management
- C. University/Community Relations and Service
- D. Campus Involvement
- E. Rush and New Member Intake

*The top three (3) Fraternities and Sororities get first pick of table placement for Meet The Greeks Fall and Spring Semester.

Section VIII: Scoring Criteria

- A. **Five Star Chapter** - Complete and provide 90-100% of documentation
- B. **Four Star Chapter** - Complete and provide documentation for 77-89% of the packet.
- C. **Three Star Chapter** - Complete and provide documentation for 64-76% of the packet.
- D. **Two Star Chapter** - Complete and provide documentation for 51-63% of the packet.
- E. **One Star Chapter** - Complete and provide documentation for 37-50% of the packet.

Article XIV Order of Omega

Section I

The [National Order of Omega](#) has been a national honor society since 1967, and has chapters on many campuses across the country. Kean University inducted their 20 chartering members in 1994 under the name Xi Gamma Chapter of the Order of Omega.

Section II

The National Order of Omega is open to juniors and seniors who have achieved a 2.75 or higher grade point average and are members of a Greek-letter organization.

Article XI Hazing

Section I: Definition

Hazing, or any activity that subjects a student to harassment, intimidation, physical exhaustion or mental distress, is entirely contrary to the Kean University Student Code of Conduct. University policy and state law forbid hazing by fraternities and sororities.

Hazing includes, but is not limited to:

- A. Actions that recklessly or intentionally endanger the physical and mental health or safety of students.
- B. Forced or required consumption of any food, liquor, drugs or any other substance.
- C. Forced or required participation in physical activities, such as calisthenics, exercises or so-called games.
- D. Exposure to extreme weather conditions (i.e., snow, heat, rain, etc.).
- E. Excessive fatigue resulting from sleep deprivation, physical activities or exercises.
- F. Assignment of activities that would be illegal or unlawful, or might be morally offensive to individual new members.
- G. Physical brutality, including paddling; striking with fists, open hands or objects; and branding.
- H. Kidnapping, unauthorized road trips, transporting a person against his/her will or stranding of individuals.
- I. Verbal abuse, including “line-ups” and berating of individuals.
- J. Forced or required conduct that could embarrass or adversely affect the dignity of the individual, including the wearing of apparel that is conspicuous or extraordinary, and the performance of public activities.
- K. The intentional creation of clean-up work or labor for new members by active members or alumni.
- L. Denial of sufficient time to study
- M. Nudity or lewd behavior
- N. Walking on line
- O. Wearing of uniform

Section III

The Greek Senate complies with Kean University and New Jersey State Law prohibiting hazing.

Section IV

This article of the Bylaws is adapted from the Kean University Hazing Policy located in the university’s Student Code of Conduct and the NASPA Journal, vol. 24, no. 4, spring 1987, in “Putting an End to Fraternity Hazing.”

Article XII Violations and Sanctions

Violations	Sanctions
Failure to submit paperwork (i.e. Reactivation Forms, community	<ul style="list-style-type: none">• Suspension pending compliance• Remain on probation for one (1)

service, reports)	month
Providing False Information	<ul style="list-style-type: none"> ● One (1) semester suspension ● \$250 Fine
Failure to submit New Member Contract, Information and New Member Registration	<ul style="list-style-type: none"> ● One (1) semester suspension
Exceeding deadline for New Member Education	<ul style="list-style-type: none"> ● One (1) semester suspension
Illegal intake of new member without the approval of the Center for Leadership & Service	<ul style="list-style-type: none"> ● Two (2) semester suspension (1 year) ● \$250 Fine per illegal member
Alcohol at New Member Education Program	<ul style="list-style-type: none"> ● One (1) semester suspension
Hazing	<ul style="list-style-type: none"> ● Two (2) semester suspension (1 year)
Sponsoring programs while on suspension	<ul style="list-style-type: none"> ● Two (2) semester suspension (1 year)
Sexual Abuse	<ul style="list-style-type: none"> ● Three (3) semester suspension and refer case to Campus Police/university Judicial officer
Selling alcohol/Serving Minors	<ul style="list-style-type: none"> ● Two (2) semester suspension and refer case to Campus Police/university Judicial officer
Possession or Distribution of Illegal Drugs	<ul style="list-style-type: none"> ● Three (3) semester suspension and refer case to Campus Police/university Judicial officer
Vandalism	<ul style="list-style-type: none"> ● Two (2) semester suspension

	<ul style="list-style-type: none"> ● Replacement of Damaged property
Physical/Verbal altercation between Greek Organizations	<ul style="list-style-type: none"> ● One (1) semester suspension and refer case to Campus Police/university
Utilizing Kean University organization name/letters off-campus without approval	<ul style="list-style-type: none"> ● One (1) semester suspension
Rush Rules	<ul style="list-style-type: none"> ● One (1) semester suspension
Warning Letter	<ul style="list-style-type: none"> ● One (1) semester suspension
Probation	<ul style="list-style-type: none"> ● One (1) semester suspension ● No scheduling privileges ● Complete at least three (3) community service with at least 25% of the acting party
Inappropriate Social Media Behavior, including but not limited to: derogatory comments or degrading comments toward any organization	<ul style="list-style-type: none"> ● One (1) semester suspension ● Fine of \$10 per undergraduate member ● 4 Community Service programs with the approval of the Greek Senate Executive Board. ● 4 Programming Events with the topics at the discretion of the Greek Senate Executive Board.

Section II: Jurisdiction

- A. Major violations include but are not limited to the following:
- a. Hazing
 - b. Campus Vandalism
 - c. Failure to comply with sanction(s) set forth by the Greek Senate Judicial Board
 - d. All other major violations listed in the University Policies & Procedures Handbook
- B. Minor Violations include but are not limited to the following:
- a. Attendance
 - b. Misc. Greek Senate Policies and/or regulation(s)

Section III: Due Process

- A. Any member of the Kean University community may file a complaint against a Greek letter organization(s) or affiliated member(s) of an organization.
- B. A complaint may be made:
 - a. Formally: The complaint must be in writing and submitted to the Center for Leadership and Service or the office of Student Accountability, Standards and Education.
 - b. Informally: The complaint must be made orally to any Greek Senate Executive Board member or the Greek Advisor. An informal complaint must also be made no more than one (1) month after the incident in question occurs.
- C. The identity of the individual making the complaint will remain confidential.
- D. A letter from the Coordinator of Student Involvement will be emailed to the chapter president involved:
 - a. Potential infraction
 - b. Attendance requirement
 - i. Copies will be forwarded to the:
 1. Director of Center for Leadership and Service
 2. Coordinator for Student Involvement
 3. Miron Student Center Director
 4. Assistant Vice President of Student Affairs
 5. Organizations Chapter Advisor
 6. National or Regional Representatives

Section V: Hearing Procedures

- A. The Coordinator for Student Involvement will send out an Interim Suspension email detailing :
 - a. Alleged violations
 - b. Date, time and place of hearing
- B. The Coordinator for Student Involvement may call a meeting immediately with the Chapter President or descending order of command, and Kean professional staff advisor.
 - a. The purpose is to investigate the Chapters' position and to go over the hearing process.
 - b. If the charge(s) is admitted to, the hearing is waived, and sanction(s) will be imposed by the Coordinator for Student Involvement
 - i. If a charge is denied, a hearing is required.
- C. If a chapter representative does not appear within ten (10) minutes of the scheduled hearing time, the hearing will commence in their absence.

- D. Written statement of reason for appeal must be made within 48 hours from receipt of the sanction letter to the appeal officer, the Director of the Center for Leadership & Service or the designee. The basis for an appeal are as follows:
- a. Procedural error
 - b. New evidence
 - c. Severity of sanction
 - i. The appeal must be typed and signed, and in the case of an appeal on behalf of an organization, the chapter president's signature must accompany the appeal.

Section VI: Disciplinary Bodies

Actions taken by one disciplinary body shall not prevent actions taken by other disciplinary bodies.

Disciplinary bodies include but are not limited to the Greek Senate, Center for Leadership & Service, Student Accountability, Standards, and Education, Office of Residential Student Services, Office of Student Government, the Vice President for Student Affairs, Kean University Campus Police, Municipal or State Court.

Section VII: Suspension Penalties

A. While on suspension the following items are in effect:

- A. Prohibited from Meet the Greeks, Social Teas/Informational recruitment meetings, Greek Olympics, Campus Awareness Festival, etc.
- B. Prohibited from forming any interest groups for prospective members, having new member intake or participating in new member educational processes with other chapters or affiliates. This will be partially lifted on the final semester of suspension to allow formation of interest groups and host educational programming only.
- C. NO voting privileges
- D. NO posting privileges including no handing out flyers, advertising construed to the organization, Cougar Link, Kean University web pages or links.
- E. Complete at least four community service projects
- F. NO scheduling privileges
- G. Fines \$10.00 per member (as long as no additional violation fines are incurred on the organization).
- H. NO mixers/events with other organizations

B. Suspension for one (1) or two (2) semesters is equated in months: one (1) semester equals four (4) months starting on the date of the original sanction and lasting all months in which the university is in academic semester operation (i.e. 10/02/2013 – 02/02/14).

Date Approved: **August 1, 2024**

Date Last Amended: **July 17, 2024**