



**FULL SENATE MEETING  
MINUTES**

**3 October, 2023 3:15PM-4:25PM  
CAS Room 106 [In Person]**

Zoom Webinar

**Audience Login:**

<https://kean-edu.zoom.us/j/96347110669?pwd=b3Z5VGV0WTZ6ODRDNXR2K1FjcFJpdz09>

**Meeting ID: 963 4711 0669 Passcode: 682396**

Meeting called to order by Chairperson Ahlawat (Ch-AS) at 3:22 PM

**I. Approval of Minutes – 09/26/23 Full Senate Meeting Minutes**

Motion to Approve: Holly Logue (HL)

2nd Motion: Benito Sanchez (BS)

All in Favor: 21 to 0

The minutes are Approved.

**II. Curriculum Items for Notification and/or Vote - Minor in Global Studies – 15 credits**

Ch-SA opened the meeting to discuss the new Minor for Global Studies before the Senate for approval. Donald Marks (DM) raised issues of inconsistencies with the document, postulating that perhaps the incorrect document was presented to the Senate. Ch-SA tabled the document for presentation of the correct document at the next scheduled Senate Meeting.

**III. Old Business**

**A. Jumbo Classes, Course Caps, and Recitation**

Ch-SA stated that certain “jumbo” courses are being taught outside of the requirements of the recent LOA #158 with the KFT. They are ES 1000\*03 and ES1010\*02 (taught with no Recitation and Inconsistent with LOA 158 in SP23) and ECON 1020\*07 & ECON1021\*02 and again ES 1000\*02 and ES1010\*01 (taught with no recitation and inconsistent with LOA 158 in FA23). Dean Casale (DC) wondered how they got onto the schedule. HL raised the question of whether it was for pedagogical or budgetary reasons.

Ch-SA relayed, and Joy Moskovitz confirmed, that the Provost, Dr. David Birdsell, is scheduled to visit the Executive Committee Meeting of the Senate next Tuesday, October 10<sup>th</sup>, to address these concerns and has already replied via email to the Executive Board with a first reply.

A motion was put forward for the formulation and forwarding of questions on this topic from the Senate membership to the Executive Committee for Dr. Birdsell by Dean Casale. Jane Webber seconded this motion. The motion passed by a vote of 21 to 0.

**IV. New Business**

**A. Senate Meeting Procedures and the Constitution.**

Ch-SA reminded Senators that under the newly approved Senate Constitution, a proxy can be identified to attend in the excused absence of a sitting Senator. She encouraged full in-person attendance of the assembled



# KEAN

## FULL SENATE MEETING MINUTES

senators, even by proxy.

### **B. Update from Senate Representatives to committees – Academic Standards & Policy Committee. [DM]**

Ch-SA invited the Chair of the AS&P Committee, Dr. Donald Marks, to make an oral update report to the Senate. DM reported that he, in addition to being the Chair of the Committee, is also the Senate Representative on the committee. DM outlined the charges of the committee as decided upon at the initial meeting of the committee:

- I. UCC Manual Revisions
- II. Update the Academic Integrity Policy, especially with students' current rapid development of AI/Chat GPT deployment.
- III. Formation of a subcommittee on policies for Professor Emeritus designation/status.
- IV. Policy and common standards for Minor Program offerings.

Discussion was rejoined by Barbara Lee (BL) and Joy Moskovitz (JM) about the number of CH for a Minor; some thought it was 18, some 15, and JM reminded all that as a consequence of the implementation of the 120 CH reduction of a few years back, 12 CH was the new Minor credit hour threshold. Marguerite Mayhill (MM) reminded all that certain Accrediting bodies preclude Minors less than 15 CH. Benito Sanchez (BS) states that pre-requisite barriers exist for students to certain Minors, and Internships and other obligations create hardships for those seeking Minors. DM invited all comments and any other questions to be addressed to the AS&P Committee for consideration in these discussions.

### **C. BOT Meeting – September 18, 2023 Recap [DM]**

Ch-SA invited Dr. Donald Marks, to make an oral update report to the Senate from his attendance at the Board of Trustees Meeting held on 9/18/23.

DM began by stating that there was no Senate report to the BoT at this Meeting.

Issues that were presented at the meeting included Distance Learning Initiatives, information on Enrollment data + Growth [College of HHP is up by 70%] and the revealing of the Mission Statement and Core Values as arrived at by the working groups of the UPC. Overall, DM felt there was much positive energy at the meeting, a healthy sign for the University as a whole.

### **D. Reorganization Decisions and the University Senate**

Much discussion centered around the administration's decision to remove General Education and Interdisciplinary Studies from the College of Liberal Arts into a separate stand-alone Department without the requisite governance structures in place and without consultation with the Senate. JM relayed that decisions on finalizing this were pending Dr. Birdsell's return next week, and will be communicated out to the Senate and all interested parties. CB relayed that the CLA was not notified of this change prior to its implementation. JM stated that the decision arose from a Faculty and Administrative Chair Task Force recommendation that had Senate representation on it.

Ch-SA proposed awaiting Dr. Birdsell's reporting on this to the Senate Executive Committee next week on October 10<sup>th</sup>, with a report out the Full Senate afterwards.



# KEAN

## FULL SENATE MEETING MINUTES

### **E. Communication with Faculty – Academic Alerts**

Dean Casale (DC) that the above CLA issue was symptomatic of a need for better communication from the Administration to the Faculty Senate. In addition, DC reminded the Meeting that there exist procedures in place for establishment of new Schools and Departments, and that these need to be followed. Discussion then moved to the Academic Early Alerts and the change from one per semester to three and that this change was not properly communicated with sufficient time for faculty including adjuncts to adjust. Aaron Gubi (AG) expressed desire for better communication on new or changed advising policies for Faculty. Robin Roebuck (RR) explained the rationale for the three Alerts and also that the system allowed for more than three Alerts if necessary. RR explained that there have been positive results of early interventions for students that have been beneficial. RR also alerted the Meeting of the public reporting of the recommendations of the Presidential Task Force on Advising will be held on October 16<sup>th</sup>.

### **F. Enrollments, Demographic Cliff, and Value (see recent NY Times Article and Wall Street Journal Article)**

This Agenda item was tabled until next Meeting due to time constraints.

### **G. Ch-SA requested a motion to Adjourn the Meeting;**

BS made the motion.

Consuelo Bonillas (CB) seconded it.

Meeting was voted to Adjourn 21 -0

The Meeting adjourned at 4:25 PM.

### **Upcoming Meetings**

**Executive Committee Meeting** – Tuesday, October 10, 2023 – Zoom, 3:15 PM.

**Full Senate Meeting** – Tuesday, October 17, 2023, 3:15 PM – in-person CAS 106 with live Zoom feed for attendees

[Complete meeting schedule for fall semester: <https://www.kean.edu/offices/university-senate/meeting-schedules-executive-committee-and-full-senate>.]



# KEAN

## FULL SENATE MEETING MINUTES

### Senators in attendance:

1	Mukul Acharya	P
2	Sucheta Ahlawat	P
3	Craig Anderson	P
4	Stephanie Baker	P
5	Charles Boateng	P
6	Consuelo Bonillas	P
7	Sharon Boyd-Jackson	E
8	Dean Casale	P
9	Kathleen Curran	P
10	Gilda DelRisco	P
11	Ronald Dowdell	P
12	Rachel Evans	E
13	Daniel Gover	P
14	Aaron Gubi	P
15	Matthew Halper	P
16	Maria Ingelmo	E
17	George Kolodiy	A
18	Craig Konyk	P
19	Barbara Lee	P
20	Holly Logue	P
21	Walter Mack	R
22	Don Marks	P
23	Marguerite Mayhall	P
24	Judy Pena	A
25	Nicole Rodriguez	P
26	Andrea Rosa	P
27	Dina Rosen	E
28	Benito Sanchez	P
29	Gail Verdi	E
30	Jane Webber	P

P = Present

A = Absent

E = Excused



# KEAN

## FULL SENATE MEETING MINUTES

### Student Representatives:

1	Adaura Nnakwe – The Tower
2	

### Guests (in person):

1	Dr. Salvatore – Senior VP
2	Joy Moskovitz – Assoc. VPAA
3	Robyn Roebuck – Asst. VPAA
4	James Castiglione - KFT
5	Joe Capasi – Adjunct Union
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	