

KEAN

FULL SENATE MEETING
MINUTES

15 November 2022
2:15 p.m.-3:15 p.m.
Zoom Webinar

Senators in attendance:

•Ahlawat, •Anderson, Boateng, ab-Boyd-Jackson, •Brandwein, •Bonillas, ab-DiVirgilio, •Donovan, •Dowdell, •Evans, •Farrokh, •Gover, •Gubi, •Halper, •Mack, •Marks, •Martinez, •Mayhall, •Pena, •Pintado-Casas, •Rodriguez, Roebuck, •Rosa, •ab-Rosen, ab-Sanchez, ab-Sargent, •Verdi, •Webber, ab-Wetzler, ab-Yucetepe

Student Representative:

Vacant

Guests: Moskowitz, Salvatore, Ridener, Tan, Marinello

[•=present ex=Excused absent=ab]

Meeting called to order by Chairperson Ahlawat at 3:20 p.m.

I. Minutes – 4 October and 1 November, 2022
A. Motion:
B. Second: Webber for 4 October, Martinez for 1 November
C. Approved
II. Curriculum Items for Notification-None
III. Old Business- None
A.
IV. New Business-
A. Marinello from OCIS here to address issues, but also provide updates on faculty and academic computing. 1) Institution has taken a look at faculty hardware, has formal plan for teaching devices to replace on a four year cycle. They have updated less than 30% of faculty devices, 110 were replaced for full time faculty. 2/3 of those were Microsoft, 1/3 were Macbooks. Faculty will be getting a new setup with a monitor and docking station so that laptops can be used as desktops. They will continue with the next group in the spring with ~ 100 more and continuing each year. 25% of the full fleet will be replaced each year.

- 2) Questions from people – new hardware with cybersecurity had some restrictions for faculty and staff for full access for updating, so they made modifications: with <administrative request> you can install or update stuff on your own computer. This is for the R2 push – there are requirements for reporting cyber hygiene to reporting agencies.
- 3) They have added to the site licenses. Adobe Creative Cloud for everyone by request will be available – no cost to the department because it is an institution level subscription. Faculty will need to go through department chair or ED.
- 4) Cyber front: updates to login with Okta, which is a new identity platform and will be used to enroll faculty into multifactor authentication (MFA). This will strengthen our cyber position (has already been done for staff).
- 5) Google docs has changed – in your work space the storage policies have changed to not give you unlimited storage. It won't affect the institution, but will have quotas by 30 June. So there may be some cleanup to do, and a small % of people will be affected. You will see communications from OCIS with tips; most institutions are dealing with this.
- 6) Questions: do you have recommendations for storage outside of google?
A: will give you options. Either the O365 drive or a Microsoft drive; if specifically affecting instruction, you will have access to institutional storage. We'll tell you if it's a problem.
Q: there is a lot on the web, and it's a pain to go from one to the other.
A: we have multiple platforms for different things; with identity management platform, will have an institutional application dashboard for each user, so you'll have one place (menu) to get you where you need to go – Keanwise, Student planning, some other processes are still on older platforms (like web advisor/Keanwise has grading). OCIS is working on revising the grade scheme. It was custom work on Webadvisor, but will be undone so it can be transitioned to do grades on a new interface. Keanwise will be eventually retired.
Q: for HIPAA Zoom for students – is it universal for university?
A: was a change in Zoom. It is now always HIPAA secure.
Q: changes for staff?
A: tech for all has changed, with nice advancements from dashboards.
Q: computers?
A: yes, started with staff, faculty are being evaluated right now to be similar to what staff have. Are rethinking what hardware looks like for a hybrid environment – mobile, etc. Staff didn't need office to classroom transition.
Chair: SAS and SPSS are available for students now, which makes life easier, especially because of the cost.
A: distribution license from those companies made it easier to get for the whole campus.
Q: I can't find the link for Adobe Creative Cloud on the portal.
A: It's there, will send you the link to the form.
Q: inaudible
A: Software is an issue with cybersecurity for faculty and staff, so people can't be logged in as administrative level all the time. Doing it by request gives you more flexibility, but also it is more to protect the institution. Administrative access by request will be for a single use or a period of time, and there will be an icon on the desktop to elevate your privileges. It protects against inadvertent malicious links. We're doing it in computer science for a test right now.

Q: for both platforms?

A: Yes, but also allows to describe questions from agencies – not everyone has all rights.

Chair: is it necessary for visitors to log into the Wifi? Lots of information is asked for, like phone number, email address.

A: guest registration is a balancing act, information is for the first and last name, email or phone number for credentials to register on the guest network. This is not unusual, some have no guest access but we're in line with a lot of places. We need to protect ourselves.

Chair: Thank you to Joe Marinello. Wifi, technology, machines are all better.

Marinello: Wifi was one of the first projects with the new president, upgraded 70-75% of what was needed.

B. Chair: Ad hoc committee for part time and adjunct faculty is needed. We have 981 adjunct faculty, who are instrumental in student success. But in the last 2 to 3 years we've focused on full time faculty. It's time to look at adjunct faculty concerns to assess needs, experiences, Canvas training – video tutorials are not enough. Can we have an open discussion about this, to share with the administration?

Senator: great idea.

Senator: yes, long overdue. Music has a lot of adjunct faculty who feel detached, so this will help with that.

Chair: we need to give them a chance to voice their concerns, so we'll have adjunct union and adjuncts on the committee.

Moskovitz: Dina Rosen can give insight on Canvas training. Thanks Chair for addressing adjuncts and says Academic Affairs can help.

Senator: we have over 900 adjuncts? How many lecturers?

A: no info, but you can look at the dashboard.

Salvatore: 117 lecturers.

Senator: tenured professors?

Salvatore: go to dashboard for data site under strategic analytics website, which is password protected.

Senator: good idea, needs support; also staff as adjuncts, too, so they can be on the committee, too.

Chair: I will set up the Qualtrics survey. We need 5 senators, volunteer or recommended adjuncts for it, and we can finalize it the next meeting. Any changes or recommendations for the resolution?

Anderson reads the resolution.

Q: accept the resolution?

Move and second to accept the resolution, is approved.

Senator: suggests the union speaks to the Senate for basic information

Chair: yes, but also on task force. I will put the word union in the resolution, so it is amended.

Senator: change 'advise' – not like faculty advising, maybe informal or career advising? Another senator suggests it can also be taken out. Networking means the same, so omit the word advising.

Chair: will post on the Senate website, and asks senators to email her if they want to serve.

C. Chair: Sunsetting of some Senate committees – like the committee for the Nathan Weiss Graduate College (will be disbanded), perhaps the WKU committee, which

hasn't been functioning, and it is now its own entity under the Chinese government. Kean at Ocean is another example. Many committees are on paper only, with no function or they're not valued, and there are no people on them. Can we have an open discussion about this?

Linda Cifelli: I'm a librarian, and am here to talk about the Writing Emphasis committee, because the people on that committee do not want to sunset it. They're trying to get their charges and reviewing 100+ courses as part of getting the committee back up and running. They did a survey of faculty, and will use that information for recommendations on committee work. They didn't get a lot of responses. Aggie Hocking has more details, and wants the committee to work with faculty feedback. There's still a lot the committee can do, but they need more time.

Senator: how was this list selected? I had a meeting with Salvatore and Moskovitz on how to make shared governance work. What committees could be omitted? Or could the work be done through other committees? There's a lot of redundancy with committees and task forces. We need to have committees report back, which is not happening – with reports, charges, updates. We should do the work and look at redundancies.

Senator: I support Linda's request to review the committee charges, and volunteer to help.

Senator: I agree, and would add WKU and Kean Ocean also – what are their charges? Those campuses don't have Senates, so to be inclusive we shouldn't eliminate them before reviewing.

Senator: We are getting emails from WKU that they have to be evaluated by senior NJ faculty. I've emailed the KFT to get specific information on the deal that the administration made about NJ faculty observing WKU faculty. It should be paid work. It's strange that individual faculty in English department are observing faculty in another department. In general, these issues are important, and the Senate, not committees, should evaluate these things. I will report back when I hear. Having the adjunct union president to come and tell us about the history of adjunct teaching at Kean would be good.

Chair: I will send the committee charges to everyone for the next meeting and discussion.

Salvatore: The administration perspective should be heard. It is important to evaluate committees, but we need some of them so that people's voices are heard.

Chair: we need more time to think, and a list of existing task forces from the administration (Salvatore) would be helpful. We just want more people to work with the administration to avoid parallel work. Maybe we can ask the deans to come so we can talk about collaborating with them as well. I will invite the Dean's Council.

Senator: We should have prep work for these special guests. My dean asked me to evaluate WKU person from another discipline who is teaching English?

Chair: maybe for the spring, we can develop a specific agenda and discuss at the next meeting.

Meeting adjourned at 4:20 p.m.

V. Next Meetings

- A. Executive Committee Meeting – 22 November, 2022 – Zoom at 3:15 p.m.
 - B. Full Senate Meeting – 29 November, 2022 – Zoom Webinar at 3:15 p.m.
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For assistance in logging in, etc.:

Co-Hosts

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