



KEAN
UNIVERSITY SENATE
FULL SENATE MEETING
MINUTES

February 16, 2021
2:15 p.m.-4:15 p.m.
Videoconference-Zoom

Senators in attendance:

•Ahlawat, ab-Anderson, •Baldwin, •Connors, •DiVirgilio, •Donovan, •Farrokh, •Filardo, •Gover, ab-Gubi, •Halper, •Joiner, •Knis-Matthews, •Lee, •Logue, •Lynch, •Mack, •Marks, •Moran, •Mulry, •Pintado-Casas, •Roebuck, •Sargent, •Schraer-Joiner, •Shebitz, •Stavola-Daly, •Webber, ab-Wetzel, ab-White, •Yucetepe

Student Representative:

Vacant

[•=present ex=Excused absent=ab]

Guests in attendance: Dr. Michael Salvatore

Meeting called to order by Chairman Donovan at 2:21 p.m.

I. Minutes – February 2, 2021
A. Motion: Claire Mulry
B. Second: Jane Webber
C. Approved
II. Curriculum Items for Notification and/or Vote-Notification Only
A. B.S. in Computer Science -- 5-Year BS Computer Science/MS Computer Information Systems Option
B. B.S. in Information Technology - 5-Year BS Information Technology/MS Computer Information Systems Option
1. Changes to existing programs designed to allow people to complete the BS and MS in five years. Options in majors. No significant changes to the curriculum

III. Old Business
A. Webpage update
1. Continuing to work with UR to get webpage updated and getting information available to everyone
2. Previously maintained on our own Google site
3. Continue to work on it so that we are compliant with Middle States
B. Curriculum Committee Update
1. Revived and will be having first meeting
2. Opportunity for everyone to be at the same meeting to discuss various topics
C. Economics Program Statement
1. Chair read the statement
2. Feedback was encouraged
3. There is a process for concerns centered around faculty rather retrenchment as the method for dealing with faculty
4. Statement highlights the importance of the tenure process. Tenure brings stability and integrity to our campus
5. Statement to be sent to the president and the board as discussed in December
6. Change to such as Economics
7. Grammatical edits have been suggested
8. Change to flagrant and frequent abuses//Keep as terrible
9. Motion: Chris Lynch Subject to grammical
10. Second: Fran Stavola-Daly
11. Passed unanimously
D. UCC Manual Change
1. Controversy over of a program change over the BFA to move option to degree program to BFA in Advertising. Issues arose as a result of this curriculum change
2. Definition of affected program, notification and right of an affected program, and the first program that got a word as a result of veto power owned the word
3. Sent BFA in Advertising was sent back to the UCC to allow the affected programs of communication and marketing to directly express what their concerns were and discuss larger issues that surfaced because of it
4. Suggestions: Changes in UCC Manual. 1. Language with the UCC regarding the veto power of affected programs. Chair read revised language...On notification monitor the activities of the UCC
5. Programs must stay informed about the UCC is reviewing and if there are concerns bring to the attention of the UCC in writing
6. What is an affected program? Definition added to the UCC Manual regarding faculty, space, resources and enrollment. Note: Up to the UCC to determine approval of documents while considering the needs of department/program
7. Amendment offered: Faculty scholarly interests or impacts should be added
a. Chair added "scholarly impacts"
8. Add: Curriculum Committees need to send out agenda two weeks before Meetings. All Curriculum Committees will publish their agenda two

	weeks before meetings-Chair
9.	Request: Administrative Report to be presented by the Administration
10.	Pace of curriculum processes has quickened; lost the ability to be more deliberative basis
11.	Suggestion: Only program changes
12.	Curriculum Management System will address the issue of transparency
13.	Problem: Staffing shortages impact timeframe which results in last minute changes
14.	Concern about merging programs and the impact it has in terms of space and resources, such as the number of computers
15.	Seven day notice may give more flexibility
16.	Question of Clarification of the meaning of resources-per UCC chair it is mentioned in the manual. Must specify where the space will be for a program. More common for new programs and not modification of programs but the most common resource concern is related to faculty
17.	Suggestion: Initial proposal
18.	Discussion about the importance of providing timeframe for curriculum processes
19.	Timeline is part of the problem. Suggestion: Explain the roles of the members of the colleges so that everyone knows the expertise of a variety of staff that have a role
20.	UCC Chair-suggested waiting until the CMS is up and running before changing the manual
21.	Motion:
22.	Approved to move to updating the UCC Manual early next year after CMS
IV. New Business-	
A. Course Caps	
1.	Feel that the course caps do not allow the university to effectively serve the students, particularly in the College of Business
2.	Suggestion: Administration can make public presentation about the budget so that all stakeholders can have input and have a better understanding about decisions regarding the determination of course caps
3.	Suggestion: Begin a discussion about course caps given the new administration since it was determined that this is not a union issue but at the discretion of the administration
4.	Chair-this is an academic issue
5.	Psychology had course caps increased to 50 with faculty member receiving support temporarily. It was perceived that the increase was approved out of fear from the faculty and the feeling that the caps would be increase regardless.
6.	Chair-everyone check their course caps
B. Call for Faculty – Teaching & Learning Center Project	
1.	Creation of new teaching and learning center for faculty and staff training
2.	Staffing, budget, how would you direct it, what is needed

3. Chair is talking to other colleges and universities to gather information on best practices
4. Barbara Lee volunteered to participate
5. There is a professional staff representative

Meeting adjourned at 4:05 p.m.

V. Next Meetings

- A. Executive Committee Meeting – Tuesday, February 23, 2021 ~ Zoom Webinar at 2:15 p.m.
- B. Full Senate Meeting – Tuesday, March 2, 2021 ~ Zoom Webinar at 2:15 p.m.