



Meeting Minutes – December 20 1, 2017

Miron Student Center, Room 315

- Meeting called to order at 1:08
- Chair gives background of process since inception in 2012 when UPC undertook assessing and making recommendations on funding requests from divisional reports
- Process began through MSCHE review, input into how we prioritize budget requests
- Process has evolved, templated report for all divisions and has been standardized
- All requests are ranked from 0-3, with a 3 being a high priority of need
- Chair calculates weighted means and is presented to President in priority order
- President reviews requests and makes final decision on which initiatives get funded
- There is no competition amongst requests
- Voting on all proposals
- Recommendations for future cycles to only entertain big ticket, one-time items
- Accreditation fees recommended to be centralized to OAA
- Better standardization of report requirements, with specific budgetary line item requests
- Next meeting for UPC will be during PD days on Thursday
- Meeting adjourned at 2:23



Attendance

<u>Division/Appt</u>	<u>Unit</u>	<u>Name</u>	<u>Attendance</u>
Chair	Academic Affairs	Suzanne Bousquet	X
Vice-Chair	Enrollment Management	Chad Austein	X
<i>Ex-officio</i>	Accreditation and Assessment	Mukal Acharya	X
President appt	Physical Ed, Recreation, & Health	Jessica Adams	X
VP Administration and Finance	VP Administration and Finance	Andrew Brannen	X
Presidential Appointment	Office of the President	Matthew Caruso	
KFT President	Chem. & Physics	James Castiglione	X
VP Operations	Vice Chancellor Wenzhou Kean University	Philip Connelly	
Presidential Appointment	Academic Affairs	Paul Croft	X
Undergraduate Student	Student Affairs	Hailey Cruz	
University Senate: CLA	School of General Studies	Leslie Dacosta	X
University Senate CBPM	Department of Criminal Justice	James Drylie	
University Senate CVPA	Theatre	Rachel Evans	X
CWA	Facilities & Campus Planning	Joe Gasparro	
University Senate Chair	Elementary & Bilingual Education	Patrick Ippolito	X
University Senate NJSTEM	NJ Center for STEM	David Joiner	
Kean University Foundation	Office of the President	Audrey Kelly	X
President appt	Acting Associate VP, Kean Ocean	Steve Kubow	X
University Senate COE	College of Education	Barbara Lee	X



KEAN

University Planning Council

Facilities and Campus Planning appt.	Facilities and Campus Planning	Alonso Losada	X
Student Affairs appt.	Student Health Services	Robin Mansfield	
University Senate NWGC	Counselor Education	Barry Mascari	X
VP Enrollment Management	Enrollment Management	Marsha McCarthy	X
University Relations Appt.	University Relations	Margaret McCorry	X
Academic Affairs Appt.	College of Liberal Arts	Jonathan Mercantini	
University Senate MGC	Michael Graves College	David Mohney	X
VP Student Affairs	VP Student Affairs	Janice Murray-Laury	
University Senate: CNAHS	Environmental and Life Sciences	Feng Qi	
Administration and Finance Appt.	Compute and Information Services	Anthony Santora	
President appt.	Liberty Hall	Bill Schroh	
KUAFF Appointment	Department of History	Steven Shaffer	X
<i>Ex Officio</i>	Institutional Research	Shiji Shen	
VP Academic Affairs	Academic Affairs	Jeff Toney	
President appt	Special Council, Office of the President	Felice Vazquez	X
<i>Ex Officio</i>	Accreditation and Assessment	Karolina Wolfe	X
PBA	Campus Police	Ana Zsak	