

Student Advisement: Sub Committee Communications

Recommendations:

1. Establish one platform for advisement. Continued use of Keanwise, Ellucian, and Advise simultaneously creates confusion.
2. Determine students preferred methods of communication when discussing essential academic and advisement information. (Email, text, otherwise)
3. Clearly delineate and communicate the roles of CAPS, Transfer Advisors and Faculty advisors to the university community.
4. Utilize GE 1000 and GE 3000 to introduce enrolled students to essential advisement and processes.
5. Create a uniform platform for students to readily see their program and progress toward completion. That is the same that advisor see. Keanwise appears to provide the clearest and most commonly understood platform.
6. Establish a hot line for students to resolve hold problems during registration. Financial Aid, Health, Accounting etc.
7. Consideration should be given to aligning career advisement/conversations with academic advisement/conversations. As per last fall's guest speaker.
8. Continually provide focus groups/town halls to give faculty, advisors and students the opportunity to share valuable feedback. (Annually or Semester)

9. Create an advisement specific online Chatbot during the course the registration period.
10. Clear process for transitions. When students are moved from one level (CAPS) to another (Departmental).
11. Consider locating advisors in Dean's offices/suite to improve services throughout the year (summer) and improve communication with departmental faculty.