

University Planning Council
Kean University

Day	Wednesday
Date	April 6, 2016
Time	1 pm
Room	GLAB 6 th Floor

- I. General Business
 - Meeting called to order at 1:10 with 18 UPC members present

- II. 2016 Quality First Initiative
 - The President approved a \$50,000 2016 Quality First Initiative to focus on Goal 5 Objective 1 of the 2013-2020 Strategic Plan:

Build the Kean University local extended community of students, parents, alumni, and surrounding residents such that all Kean sites become centers of value-added activities that educate, inform, enliven, and entertain.
 - A draft Call for Proposals was distributed. Members provided feedback on the timeline and criteria for evaluation. A revised plan will be electronically distributed for final feedback next week to precede an email blast to the entire Kean University community.

- III. Standing Committee Descriptions
 - Revised descriptions of the UPC Standing Committees were distributed for feedback.
 - Final wording will be electronically distributed for an opportunity for feedback and approval prior to posting.

- IV. Reports of UPC Standing Committees

- **Strategic Plan Review Standing Committee** has identified subcommittee members to collect information on each of the Strategic Plan goals.
- The **Annual Score Card Standing Committee** distributed sample measures of institutional effectiveness. They have identified other important measures of institutional effectiveness, are collaborating with the Office of Institutional Research, and will finalize a preliminary scorecard for the next general meeting

V. Wrap up

- Meeting was adjourned at 2:00 PM.

VI. Attendance

<u>Division/Office</u>		<u>Name</u>	<u>Initial</u>
Chair	College of Humanities and Social Sciences	Suzanne Bousquet	X
VP Enrollment Management	Enrollment Management	Chad Austein	X
University Senate CHSS	Department of History/CHSS	Christopher Bellitto	X
KFT Pres	Chem. & Physics	James Castiglione	X
VP Operations	VP Operations	Philip Connelly	
<i>Ex Officio</i>	Office of Accreditation and Assessment	Susan DeMatteo	X
University Senate CBPM	Department of Criminal Justice	James Drylie	

Facilities & Campus Planning	Campus Planning & Facilities	Phyllis Duke	
University Senate CVPA	Theatre	Rachel Evans	X
Facilities & Campus Planning	Campus Planning & Facilities	Tracie Feldman	X
VP Institutional Advancement	Kean University Foundation	Tonya Hall	X
President appt	Associate VP Academic Affairs Wenzhou Kean	Holger Henke	
President appt	Academic Affairs	Sophia Howlett	X
President appt	Elementary & Bilingual Education	Patrick Ippolito	X
Senate Chair	NJ Center for STEM	David Joiner	X
KUAFF Pres	Fine Arts	Lillian Kartischko	
VP University Relations	VP University Relations	Susan Kayne	
Board of Trustees Liaison	Office of the President	Audrey Kelly	
President appt	Acting Associate VP, Kean Ocean	Steve Kubow	X
University Senate COE	College of Education	Barbara Lee	X
VP Student Affairs	University Center	Kerrin Lyles	X
VP Operations	Information Technology	Joseph Marinello	

University Senate NWGC	Counselor Education	Barry Mascari	
VP Enrollment Management	Enrollment Management	Marsha McCarthy	
University Senate Michael Graves College	Michael Graves College	David Mohney	
University Senate NAHS	Computer Science	Patricia Morreale	X
VP Student Affairs	VP Student Affairs	Janice Murray-Laury	X
CWA	Facilities & Maintenance	Steven Pinto	
IFPTE Pres.	Facilities & Maintenance	Andrew Rettberg	
President apt.	Liberty Hall	Bill Schroh	
<i>Ex Officio</i>	Institutional Research	Shiji Shen	X
VP Academic Affairs	Academic Affairs	Jeff Toney	
President appt	Special Council, Office of the President	Felice Vazquez	X
VP Academic Affairs	Director, Kean Online	Corey Vigdor	
VP Institutional Advancement	VP Institutional Advancement	Carla Willis	

PBA	Campus Police	Ana Zsak	
Undergraduate Student		Nigel Donald	X