



Adjunct Non-Standard Contract Request Form

Name: _____

ID#: _____

Semester : _____

Non-Teaching or Teaching: _____

Course or Assignment: _____

How many credits currently assigned? _____

How many credits taught the previous semester? _____

Cost Center and object code: _____

*Credit amount for this request:
(Rational for OL request MUST be attached) _____

Total Amount to be compensated for this request : _____

Location/Room Number: _____

Printed Comments (If Any): _____

Non-Standard Rate Reason (If Any): _____

Are funds available: _____

**If no, please make sure funds are put into GL account before submitting request.*

Dean Signature: _____ Date: _____

Date: _____

VPAA Signature: _____

Approved

Not Approved