



KEAN

Academic Technology & Multimedia Committee

Committee Charges

March 2015

Revised August 27, 2021

The domain of this committee involves all matters (excluding curriculum procedures) related to academic technology used for educational and research purposes by the university. The goal of this committee is to develop and make recommendations specific to the University to meet the instructional and research technology needs of faculty, staff, and students to keep the University current and competitive in the evolving world of educational technology. This is in coordination with the Office of Academic Affairs, Office of Computer and Information Services (OCIS), Center for Professional Development, and the University Senate.

Standing Charges:

1. To work in an advisory role with the office of Computer and Information Services (OCIS), the Center for Professional Development, the University Senate, and other administrative offices to propose methods, policies, projects, and means of improving the technology services offered.
2. To review the institutional strategic plan specific to technology and informational resources, and with the assistance of OCIS, prepare proposals and recommendations with appropriate timelines for implementation to the University Senate.
3. To assist the university senate and other standing Senate Committees with issues regarding technology services provided to students, faculty, and staff. The committee will develop projects that assess the needs and concerns of faculty, staff, and students and make recommendations that will enhance the integration of computers and technology for instruction and learning.
4. To address the concerns raised by students, faculty, and staff regarding the quality of services and suggest ways of improving and expanding the functions of the Center for Professional Development and OCIS. These recommendations will be sent to the University Senate.
5. With the assistance of OCIS, ensure that information about changes in academic technology is widely publicized among the students, faculty, and staff.
6. To fulfill any specific or special charges assigned by the University Senate.
7. To make a mid-year progress report to the University Senate and issue a final report to the University Senate at the end of the Academic Year.