



## Faculty Roles on Sponsored Projects

Guideline: AA07  
 Responsible Executive: Provost and Sr. Vice President for Academic Affairs  
 Responsible Office: Provost Office and ORSP  
 Approved by:  
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### Definitions

<b>PD/PI</b>	The Program Director/Principal Investigator (PD/PI) is defined as the individual(s) judged by the applicant organization to have the appropriate level of authority and responsibility to direct the project or program supported by the grant. They contribute in a substantive, meaningful way to the scientific development or execution of a research and development project. They are the main contact for the funding agency.
<b>Multi-PI</b>	The applicant organization may designate multiple individuals as PD/Pis who share the authority and responsibility for leading and directing the project, intellectually and logistically. When multiple PD/Pis are named, each is responsible and accountable to the applicant organization, or as appropriate, to a collaborating organization for the proper conduct of the project or program including the submission of all required reports. (NIH specific title)
<b>Co-PI</b>	Co-investigators are involved with the PI in the project's scientific development or execution but don't quite rise to the level of being a full PI. A co-investigator shares the PI's area of expertise and therefore contributes to guiding the scientific or technical direction of the overall project.
<b>Sr or Key Personnel</b>	Individuals who contribute to the scientific development or execution of a project in a substantive, measurable way. Senior/key personnel must devote measurable effort to the project whether or not salaries or compensation are requested.
<b>Collaborator</b>	Collaborators always play an active role in the research, and the position is sometimes defined interchangeably with co-investigator. However, this is a scientist whose distinct expertise complements the PIs providing unique expertise. These are normally faculty from outside Kean.
<b>Consultant</b>	Consultants provide advice or services and may participate significantly in the research project. They often help fill in smaller gaps by, for example, supplying software, providing technical assistance or training, or setting up equipment. Consultants do not receive a salary from the grant but may receive a fee. These are normally faculty and staff from outside Kean.
<b>Mentor</b>	Faculty who guide, advise, and support inexperienced scholars for the purpose of furthering their careers. They provide a time commitment to mentees, and their training and professional development activities. They often include a diverse cohort of researchers who represent a variety of disciplines. A small amount of compensation may be included.
<b>Participant</b>	Individuals who are motivated to participate in research. These faculty receive incentives (low value payments) to encourage them to participate in some aspect of a research project.

## Guideline

All Kean tenure-track faculty have the opportunity to participate in research projects through a variety of roles.

## Procedure

### A. Faculty who are Grant PIs, Co-PIs, Multi-PIs or Sr. Personnel

- Purpose: Gaining experience as the leader or co-leader of a research project
- Amount: Varies; 2% or more FTE or >\$2000
- Method of Payment: Payroll via a % of effort; never a flat amount
- Example: Significant effort is expended (at least 2%); typical federal or state award

### B. Faculty who are Grant Mentors

- Purpose: Providing oversight and guidance to student researchers; it does not affect teaching load or summer salary.
- Amount: \$500-\$2000
- Method of Payment: Non-teaching contract
- Example: Educational award where faculty are named mentors

### C. Faculty who are Grant Participants

- Purpose: Motivating faculty to participate in some minor aspect of research; it does not affect teaching load or summer salary
- Amount: \$25-\$1000
- Method of Payment: Non-teaching contract
- Examples: Trying out a new technique in the classroom and giving feedback; collecting data from students in a class for an IRB study

## Contact

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