Kean University – Purchasing Assessment Review

1. Objective A.1 – Assessment 2013/2014
   a. Currently the following bids are being reviewed for issuance:
      1. Trash Removal
      2. Vending Machine
      3. Paving
      4. Unarmed Security Guard Service

      Meetings were conducted with using departments on each bid

2. Objective A.3 – Assessment 2014/2015

   On-line Bid Management System
   a. Consultant Agreement has been reviewed and signed, funds have been authorized for the consultant requisition to be issued.

   In the Purchasing Assessment Binder, the categories listed all play an important part in reviews:
   a. Purchasing Guidelines
   b. Requisition Report
   c. Commodity Codes
   d. Purchasing website
   e. Bid Specifications

3. Data gathered will be reviewed monthly with reports, purchase order counts, supplier responses and other informational items.