Kean-Ocean Management: Human Resources – Suggested Guide (courses bold & highlighted are required)

BUSINESS ADMINISTRATION - A.S. Degree Program Effective Catalog Year <u>2022-2023</u>

The AS in Business Administration is designed for those students desiring to transfer to a baccalaureate program in business. This degree is a broad program of study that provides students with specific skills as well as a general overview of business topics.

ENGL 151 English I 3 cr. MATH 161 or higher College Algebra or higher* 3-6 cr. BECON 151 Macroeconomic Principles 3 cr. GHUM Any Humanities General Education Course 3 cr. STSC 150 Student Success Seminar 2 cr. I4-17cr. SECOND SEMESTER ENGL 152 English II 3 cr. MATH 191 Precalculus I or higher * 3 cr. OSIT 123 Integrated Office Software 3 cr. ECON 152 Microeconomic Principles 3 cr. THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting I 3 cr. FOURTH SEMESTER ACCT 164 Principles of Accounting I 3 cr. GSCL Social Science General Education Course 4 cr. Elective ** 3 cr. Third Semester Counting I 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. Third Semester Counting I 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. FOURTH SEMESTER ACCT 163 Principles of Accounting II 3 cr. FOURTH SEMESTER ACCT 164 Principles of Accounting II 3 cr. Total Credits O-3 cr. Elective ** (to meet 60 credits) 0-3 cr. Elective ** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree. cr. (credit) = semester credit hour	FIRST SEMESTER			
higher ECON 151 Macroeconomic Principles 3 cr. GHUM Any Humanities General Education Course 3 cr. STSC 150 Student Success Seminar 2 cr. 14-17cr. SECOND SEMESTER ENGL 152 English II 3 cr. MATH 191 Precalculus I or higher * 3 cr. or higher BUSN 134 Principles of Marketing 3 cr. CSIT 123 Integrated Office Software 3 cr. ECON 152 Microeconomic Principles 3 cr. THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting I 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	ENGL 151	English I	3 cr.	
### CON 151 Macroeconomic Principles 3 cr.	MATH 161 or	College Algebra or higher*	3-6 cr.	
GHUM Any Humanities General Education Course 3 cr. STSC 150 Student Success Seminar 2 cr. 14-17cr. SECOND SEMESTER ENGL 152 English II 3 cr. MATH 191 Precalculus I or higher * 3 cr. Or higher BUSN 134 Principles of Marketing 3 cr. CSIT 123 Integrated Office Software 3 cr. ECON 152 Microeconomic Principles 3 cr. THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. FOURTH SEMESTER ACCT 164 Principles of Accounting II 3 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 165 Principles of Accounting II 3 cr. FOURTH SEMESTER ACCT 166 Principles of Accounting II 3 cr. Elective ** 3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	higher			
STSC 150 Student Success Seminar 14-17cr.	ECON 151	Macroeconomic Principles	3 cr.	
SECOND SEMESTER Senglish II 3 cr.	GHUM	Any Humanities General Education Course	3 cr.	
ENGL 152 English II 3 cr. MATH 191 Precalculus I or higher * 3 cr. BUSN 134 Principles of Marketing 3 cr. ECON 152 Microeconomic Principles 3 cr. ECON 152 Microeconomic Principles 3 cr. THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	STSC 150	Student Success Seminar	2 cr.	
ENGL 152 English II			14-17cr.	
MATH 191 or higher BUSN 134 Principles of Marketing 3 cr. CSIT 123 Integrated Office Software ECON 152 Microeconomic Principles 3 cr. 15 cr. THIRD SEMESTER ACCT 161 Principles of Accounting I BUSN 251 Business Law I GHUM/GSOC Any Humanities or Social Science General Ed Course GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II BUSN 271 Principles of Management COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 15 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	SECOND SEMESTER			
or higher BUSN 134 Principles of Marketing 3 cr. CSIT 123 Integrated Office Software 3 cr. ECON 152 Microeconomic Principles 3 cr. 15 cr. THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. BUSN 251 Business Law I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	ENGL 152	English II	3 cr.	
BUSN 134 Principles of Marketing 3 cr. CSIT 123 Integrated Office Software 3 cr. ECON 152 Microeconomic Principles 3 cr. 15 cr. THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective ** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	MATH 191	Precalculus I or higher *	3 cr.	
CSIT 123 Integrated Office Software 3 cr. ECON 152 Microeconomic Principles 3 cr. 15 cr. THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. BUSN 251 Business Law I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective ** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	<mark>or higher</mark>			
### CON 152 Microeconomic Principles 3 cr. 15 cr. THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. BUSN 251 Business Law I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 4 cr. Elective ** 3 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective ** (to meet 60 credits) 0- 3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	BUSN 134	Principles of Marketing	3 cr.	
THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. BUSN 251 Business Law I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. 16 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective ** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	CSIT 123	Integrated Office Software	3 cr.	
THIRD SEMESTER ACCT 161 Principles of Accounting I 3 cr. BUSN 251 Business Law I 3 cr. GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective ** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	ECON 152	Microeconomic Principles	3 cr.	
ACCT 161 Business Law I 3 cr.			15 cr.	
BUSN 251 Business Law I GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective ** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	THIRD SEMESTER			
GHUM/GSOC Any Humanities or Social Science General Ed Course 3 cr. GSCL Any Lab Science General Education Course 4 cr. Elective ** 3 cr. 16 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective ** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	ACCT 161	Principles of Accounting I	3 cr.	
GSCL Any Lab Science General Education Course Elective ** 3 cr. 16 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective ** (to meet 60 credits) 0-3 cr. 15 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	BUSN 251	Business Law I	3 cr.	
Elective ** 3 cr. 16 cr. FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective ** (to meet 60 credits) 0-3 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	GHUM/GSOC	Any Humanities or Social Science General Ed Course	3 cr.	
FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective** (to meet 60 credits) 0-3 cr. 15 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	GSCL	Any Lab Science General Education Course	4 cr.	
FOURTH SEMESTER ACCT 162 Principles of Accounting II 3 cr. BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective** (to meet 60 credits) 0- 3 cr. 15 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.		Elective **	3 cr.	
ACCT 162 BUSN 271 Principles of Management COMM 154 Fundamental of Public Speaking GSOC Social Science General Education Course Elective** (to meet 60 credits) Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.			16 cr.	
BUSN 271 Principles of Management 3 cr. COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective** (to meet 60 credits) 0-3 cr. 15 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	FOURTH SEMESTER			
COMM 154 Fundamental of Public Speaking 3 cr. GSOC Social Science General Education Course 3 cr. Elective** (to meet 60 credits) 0- 3 cr. 15 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	ACCT 162	Principles of Accounting II	3 cr.	
GSOC Social Science General Education Course 3 cr. Elective** (to meet 60 credits) 0-3 cr. 15 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	BUSN 271	Principles of Management	3 cr.	
Elective** (to meet 60 credits) 0- 3 cr. 15 cr. Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	COMM 154		3 cr.	
Total Credits: 60 cr. NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.	GSOC		3 cr.	
NOTES: If a different degree is earned, the highlighted course must be taken to receive this degree.		Elective** (to meet 60 credits)		
NOTES: If a different degree is earned, the <u>highlighted</u> course must be taken to receive this degree.				
degree.				
<u>C</u>				
		ester credit hour		

Board of Trustees Approval Date: December 6, 2010 Board of Trustees Approval Date: August 26, 2013

PLT Approval: November 25, 2014

Kean-Ocean Management: Human Resources – Suggested Guide (courses bold & highlighted are required)

Board of Trustees Approval Date: December 8, 2014 Board of Trustees Approval Date: December 07, 2017 Board of Trustees Approval Date: December 06, 2018