COMMUTER LOCKER-POLICY STATEMENT AND USER AGREEMENT

Kean University is the owner and operator of all university lockers issued for students’ use. The University reserves the right to inspect lockers without notice and to charge students for damage and/or destruction of lockers.

**Procedures for locker usage:**

1. Students will be issued a locker free of charge for one (1) calendar year.
2. Students must re-apply for a locker at the end of each calendar year.
3. Students must be an enrolled/registered, commuter Kean University student.
4. Students must remove all contents in lockers or renew the locker at the end of the calendar year.
5. The University will discard materials left in lockers at the end of the calendar year if the locker is not renewed.
6. Students are responsible for cleaning the lockers themselves; the university does not provide this service. (Lockers may be dusty and dirty from not being used the previous year).
7. Students are advised to place an additional lock on their locker since combinations numbers are re-used throughout the years.

I the undersigned hereby, acknowledge that I have read the policy statement and user agreement and understand them:

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Legal Signature ____________________________ Print Full Name ____________________________ Student ID# ____________________________

Home Address ____________________________ City ____________________________ State __________ Zip Code __________

Telephone Number ____________________________ Email Address ____________________________

Locker Location & Number: ____________________________ Locker Combination: ____________________________

Issue Date: _____/___/____ Expires: _____/___/____

Renewal Date: _____/___/____ Expires: _____/___/____ Signature: ____________________________

Renewal Date: _____/___/____ Expires: _____/___/____ Signature: ____________________________

Renewal Date: _____/___/____ Expires: _____/___/____ Signature: ____________________________

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Updated 11/24/12